



NORTHUMBERLAND HILLS  
HOSPITAL  
**BOARD OF DIRECTORS MANUAL**

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CATEGORY: FINANCE  
ISSUED BY: FINANCE AND AUDIT COMMITTEE  
APPROVED BY: BOARD OF DIRECTORS  
DATE OF ISSUE: APRIL 2011

NUMBER: III-008  
PAGE: 1 of 1

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### **INSURANCE**

**Policy:**

The Board will acquire insurance to protect the assets of the Hospital from financial loss arising from its operation, and to protect its Staff, Directors and Auxiliary members from liabilities when performing hospital duties. Such insurance shall also cover assets held by the Foundation for use by the hospital and extends to those Medical Staff who have been appointed to, and only when they are performing, administrative duties on behalf of the Hospital.

**Purpose:**

To secure adequate insurance to cover risks to which the Hospital is exposed.

**Process:**

The Finance and Audit Committee shall:

- a) Annually review with the adequacy and cost of the insurance coverage maintained by the Hospital including:
  - an assessment of present coverage, the cost and current update of the industry standards; and
  - if applicable, an assessment of a tendering process for future services and coverage.
- b) Present a recommendation to the Board for the selection or renewal of the insurer.

**References:**

**Approved:**

November 30, 1998

March 2001

April 2002

May 2003

October 2008

April 2011

**NOTE:** This is a CONTROLLED document as are all management system files on this server. Any documents appearing in paper form are not controlled and should ALWAYS be checked against the server file version (electronic version) prior to use.