



BOARD OF DIRECTORS MANUAL

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ISSUED BY:	GOVERNANCE COMMITTEE	PAGE: 1 OF 2
APPROVED BY:	BOARD OF DIRECTORS	
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COMMUNITY MEMBERS FOR BOARD COMMITTEES

Policy:

As part of the Board's overall community engagement strategy aimed at providing the opportunity for public input to Board's decision making processes and as a method of succession planning Northumberland Hills Hospital (NHH) is committed to recruiting community members to sit on its Board committees. Community members are considered active participants with voting privileges at committee meetings and may subsequently be appointed to fill a vacant position on the Board of Directors. The selection of Board Directors is governed by the Board's policies, procedures and bylaws in order to meet its governance needs for a skills-based Board.

A maximum of three (3) community members may be appointed for each of the Board committees.

Notwithstanding the provisions of this Policy, the Board may invite and select other individuals to participate on Board committees as advisors or experts to support the work of the committee. In these cases, these individuals will not be granted voting privileges on the Board committees.

Purpose:

To provide a policy framework that outlines the roles, responsibilities and term for community members of the Board.

Procedures:

The community members of the Board:

1. Shall be recruited and selected as outlined within the Terms of Reference of the Nomination Committee;
2. Shall be appointed for a maximum of five years;
3. Will sit on the Board committees as voting members of the committees, but not as Directors of the Board;

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4. Shall adhere to attendance requirements as set out in the Board's by-laws for Board Directors;
5. Shall adhere to the Board policies and procedures, NHH bylaws, and code of conduct;
6. May be appointed to the Board depending upon the skills required at that time and performance as a community member

Members of the Board may sit as a Community member for one additional year when their term as Board Director expires. Members of the Board may also be appointed to sit as a Community member in the event they resign prior to completing their term as a Board Director.

The above procedures may be waived or amended at the Board's discretion to address specific needs or circumstances.

References:

NHH By-laws

NHH Nominations Committee Terms of Reference

Approved:

February 2013

March 2014