BOARD OF DIRECTORS MANUAL

CATEGORY:	GOVERNANCE	NUMBER: I-012
ISSUED BY:	GOVERNANCE COMMITTEE	PAGE: 1 of 2
APPROVED BY:	BOARD OF DIRECTORS	
DATE OF ISSUE:	JANUARY 2011	

RULES OF PROCEDURE

Purpose:

To ensure the orderly and proper conduct of its affairs at meetings for the Board, Board Committees, and Members pursuant to Hospital By-laws.

Policy:

The Northumberland Hills Hospital Corporation shall conduct its meetings using the Rules of Order described within *Robert's Rules of Order*, latest edition, that may be published from time to time.

In order to avoid tie votes at meetings of the Board, the Members shall elect an odd number of Directors.

Procedure:

Copies of the reference book, *Robert's Rules of Order* shall be available in the NHH Administration Department.

References:

- NHH By-laws, Meeting Procedures

Approved:
January 2011
February 2016
February 2017 reviewed
February 2018 reviewed
February 2019 reviewed
February 2020 reviewed

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March 2021 reviewed
May 2022 revised
March 2023, revised
March 2024 revised
March 2025 reviewed
March 2026 reviewed

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