



TERMS OF REFERENCE FACILITIES AND CAMPUS DEVELOPMENT COMMITTEE

Purpose

- Oversee planning and development of the Hospital's campus to optimize revenue streams and enhance linkages with other health service providers and other organizations.
- Approve business cases as they relate to major renovations and/or additions or expansions and repairs to facility infrastructure.
- Approve business cases as they relate to major energy conservation plans and related investments concerning facility infrastructure.

Responsibilities

To oversee, review, assess and recommend to the Board of Directors the following deliverables:

- Guiding principles and a shared vision for campus development;
- Planning activities and development of all new facility, parking lots and land projects, including potential partnerships with other health services;
- Review current energy and waste management projects as appropriate;
- Energy audits and selected RFI/RFP for specific energy and waste management projects;
- Development of business cases, government agency approvals, and funding grants that may arise from the above activities;
- Potential legal and financial structures and implications to ensure good governance and management of the above activities.
- Review suggested changes to external signage
- Monitor infrastructure renewal plan to ensure proactive planning in place
- Review significant changes to space utilization

Membership

- A minimum of five (5) elected Board members one of whom shall be Board Chair or Board Vice-Chair and one Vice-Chair of the Committee
- A maximum of three Community Member(s).
- CEO, an ex-officio member (non-voting)
- Advisory members will be invited as guests (non-voting)

Members will be encouraged to serve a minimum of two years to enhance continuity of work.

Meetings and Quorum

The Committee shall meet a minimum of twice during the period September to May and more frequently during times of active campus development or at the call of the Chair. Fifty percent (50%) plus one (1) of the voting members of the committee shall constitute a quorum.



Reporting Relationships

The Committee will report following each meeting at the next meeting of the Board.

Approved: November 2010

- (R) August 2013
- (R) August 2014
- (R) August 2015
- (R) September 2016
- (r) August 2017
- (r) September 2019
- (r) August 2021
- (r) November 2021
- (R) December 2021
- (R) December 2022
- (R) November 2023
- (R) November 2024