

MEMORANDUM

To: FILE

From: Cathy Outram, Director of Finance

Re: BPS Expense Reporting - April 2014 to September 2014

Date: November 17, 2014

Our Mission: Exceptional patient care. Every time.

Reviewed all payments made directly to senior staff as follows:

Linda Davis – see attached listing
Helen Brenner – see attached listing
Elizabeth Vosburgh – see attached listing
Cheryl Turk – see attached listing
Jennifer Gillard – nothing to report
David Broderick – nothing to report

Reviewed all payments made to Visa with respect to senior staff as follows:

Linda Davis Helen Brenner Elizabeth Vosburgh Jennifer Gillard Stacy Connell

Reviewed all payments made to Board Directors as follows:

Jack Russell – see attached listing
Doug Mann – nothing to report
John Hudson – nothing to report
Catharine Tozer – nothing to report
Beth Selby – nothing to report
Bob Carman – nothing to report
Ed Merbis – nothing to report
Bill Gerber – nothing to report
Lynda Kay – nothing to report
Tom McLean – nothing to report
Tom Sears – nothing to report
Christine Stewart – nothing to report



Linda Davis

Title:

President and CEO

Reporting Period:

DATE		EXPENSE CATEGORY	DESCRIPTION
March 7, 2014	\$70.00	Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
March 11, 2014		Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
March 11, 2014	\$8.00	Travel - Incidentals & Other	Attendance at Other HSP/Stakeholder Meeting
March 14, 2014		Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
March 21, 2014		Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
March 21, 2014	\$10.00	Travel - Incidentals & Other	Attendance at Other HSP/Stakeholder Meeting
March 26, 2014	\$60.00	Travel - Mileage	Attendance at MOHLTC/LHIN/Government Meeting
March 27, 2014	\$58.00	Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
March 21, 2014		Memberships	Canadian College of Health Leaders
April 8, 2014		Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
April 8, 2014		Travel - Incidentals & Other	Attendance at Other HSP/Stakeholder Meeting
April 9, 2014		Meeting Expenses	Attendance at Hospital Meeting
April 10, 2014	\$32.61		Attendance at Hospital Meeting Attendance at Other HSP/Stakeholder Meeting
May 2, 2014		Travel - Mileage	
May 5, 2014		Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
May 6, 2014		Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
			Attendance at Other HSP/Stakeholder Meeting
May 15, 2014		Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
May 21, 2014		Travel - Mileage	Attendance at MOHLTC/LHIN/Government Meeting
May 26, 2014	\$35.60		Attendance at Hospital Meeting
May 29, 2014		Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
May 30, 2014		Travel - Incidentals & Other	Attendance at Other HSP/Stakeholder Meeting
May 30, 2014	\$47.12		Attendance at Other HSP/Stakeholder Meeting
June 10, 2014		Travel - Mileage	Attendance at MOHLTC/LHIN/Government Meeting
June 10, 2014		Travel - Incidentals & Other	Attendance at MOHLTC/LHIN/Government Meeting
June 12, 2014		Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
June 12, 2014	\$31.79		Attendance at Other HSP/Stakeholder Meeting
June 19, 2014		Meeting Expenses	Attendance at Hospital Meeting
June 25, 2014		Travel - Mileage	Attendance at MOHLTC/LHIN/Government Meeting
July 8, 2014		Travel - Mileage	Attendance at MOHLTC/LHIN/Government Meeting
July 9, 2014		Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
July 9, 2014		Travel - Incidentals & Other	Attendance at Other HSP/Stakeholder Meeting
July 9, 2014	\$27.88	·	Attendance at Other HSP/Stakeholder Meeting
July 11, 2014	\$53.41		Attendance at Other HSP/Stakeholder Meeting
July 15, 2014		Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
July 15, 2014	\$42.24	Meals	Attendance at Other HSP/Stakeholder Meeting
July 16, 2014	\$110.40	Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
July 25, 2014		Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
July 25, 2014	\$6.67	Meals	Attendance at Other HSP/Stakeholder Meeting
July 28, 2014	\$54.00	Travel - Mileage	Attendance at MOHLTC/LHIN/Government Meeting
July 3, 2014		Conference Registration	Attendance at Conference
August 12, 2014	\$36.00	Travel - Mileage	Attendance at MOHLTC/LHIN/Government Meeting
August 12, 2014	\$8.00	Travel - Incidentals & Other	Attendance at MOHLTC/LHIN/Government Meeting
August 13, 2014	\$55.88	Meals	Attendance at Hospital Meeting
August 15, 2014	\$41.60	Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
August 19, 2014		Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
August 19, 2014		Travel - Incidentals & Other	Attendance at Other HSP/Stakeholder Meeting
August 21, 2014	\$34.53		Attendance at Hospital Meeting
August 25, 2014	\$60.00	Travel - Mileage	Attendance at MOHLTC/LHIN/Government Meeting
August 26, 2014		Travel - Mileage	Attendance at MOHLTC/LHIN/Government Meeting
September 3, 2014		Travel - Mileage	Attendance at Conference
September 3, 2014		Travel - Accommodations	Attendance at Conference
September 9, 2014		Travel - Mileage	Attendance at MOHLTC/LHIN/Government Meeting
September 12, 2014	\$45.24		Attendance at Other HSP/Stakeholder Meeting
September 15, 2014	\$46.78		Attendance at Other HSP/Stakeholder Meeting
September 15, 2014		Travel - Mileage	Attendance at MOHLTC/LHIN/Government Meeting
September 16, 2014	\$36.75		Attendance at Hospital Meeting
September 16, 2014		Travel - Mileage	Attendance at MOHLTC/LHIN/Government Meeting
September 17, 2014		Travel - Mileage	Attendance at MOHLTC/LHIN/Government Meeting
September 19, 2014		Travel - Mileage	
September 26, 2014		Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
September 20, 2014	\$09.00	i i avel - Ivilleage	Attendance at Other HSP/Stakeholder Meeting
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Helen Brenner

Title:

Vice President, Patient Services and Chief Nursing Executive

Reporting Period: April 2014 to September 2014

DATE	AMOUNT	EXPENSE CATEGORY	DESCRIPTION
March 20, 2014	\$16.00	Travel - Incidentals & Other	Attendance at Other HSP/Stakeholder Meeting
March 21, 2014	\$10.00	Travel - Incidentals & Other	Attendance at Other HSP/Stakeholder Meeting
April 17, 2014	\$9.00	Travel - Incidentals & Other	Attendance at Other HSP/Stakeholder Meeting
May 16, 2014	\$10.00	Travel - Incidentals & Other	Attendance at Other HSP/Stakeholder Meeting
June 18, 2014	\$70.00	Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
July 4, 2014	\$10.00	Travel - Incidentals & Other	Attendance at Other HSP/Stakeholder Meeting
August 6-8, 2014	\$1,064.27	Travel - Airfare/Train	Attendance at Conference
August 6-8, 2014	\$208.70	Travel - Taxi/Public Transportation	Attendance at Conference
August 6-8, 2014	\$22.79	Meals	Attendance at Conference
August 6-8, 2014	\$695.52	Travel - Accommodations	Attendance at Conference
			
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Elizabeth Vosburgh

Title:

Vice President Human Resources and Quality; Chief Human Resources Officer

Reporting Period:

DATE	AMOUNT	EXPENSE CATEGORY	DESCRIPTION
March 31, 2014	\$16.14	Travel - Incidentals & Other	Attendance at Meeting (Other)
March 31, 2014	\$16.10	Meals	Attendance at Meeting (Other)
April 24, 2014	\$90.40	Travel - Airfare/Train	Attendance at Meeting (Other)
April 30, 2014	\$648.44	Travel - Accommodations	Attendance at Meeting (Other)
August 28, 2014	\$101.70	Travel - Airfare/Train	Attendance at Meeting (Other)
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Cheryl Turk

Title:

Vice President, Finance and Information Services; Chief Financial Officer and Chief Privacy Officer

Reporting Period:

April 1, 2014 \$60.00 Travel - Mileage April 23, 2014 \$64.00 Travel - Mileage April 30, 2014 \$60.00 Travel - Mileage May 7, 2014 \$44.00 Travel - Mileage May 7, 2014 \$10.00 Travel - Mileage May 14, 2014 \$60.00 Travel - Mileage May 16, 2014 \$60.00 Travel - Mileage May 22, 2014 \$60.00 Travel - Mileage May 23, 2014 \$44.00 Travel - Mileage May 23, 2014 \$10.00 Travel - Incidentals & Othe May 28, 2014 \$50.00 Travel - Mileage May 28, 2014 \$16.00 Travel - Mileage June 3, 2014 \$60.00 Travel - Mileage June 5, 2014 \$44.00 Travel - Mileage June 5, 2014 \$10.00 Travel - Mileage June 18, 2014 \$44.00 Travel - Mileage June 18, 2014 \$60.00 Travel - Mileage July 15, 2014 \$60.00 Travel - Mileage July 29, 2014 \$60.00 Travel - Mileage	Attendance at MOHLTC/LHIN/Government Meeting Attendance at MOHLTC/LHIN/Government Meeting Attendance at MOHLTC/LHIN/Government Meeting Attendance at Other HSP/Stakeholder Meeting Attendance at MOHLTC/LHIN/Government Meeting Attendance at Other HSP/Stakeholder Meeting
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August 15, 2014 \$60.00 Travel - Mileage September 10, 2014 \$44.00 Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
September 10, 2014 \$44.00 Travel - Mileage	Attendance at MOHLTC/LHIN/Government Meeting
	Attendance at MOHLTC/LHIN/Government Meeting
September 18-19, 2014 \$104.00 Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
	Attendance at Conference
September 18-19, 2014 \$208.81 Travel - Accommodations	Attendance at Conference



Jennifer Gillard

Title:

Director Communications and Community Involvement

Reporting Period:

DATE	AMOUNT	EXPENSE CATEGORY	DESCRIPTION
No expenses to repo	ort		
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Dr. David Broderick

Title:

Chief of Staff

Reporting Period:

DATE	AMOUNT	EXPENSE CATEGORY	DESCRIPTION	
No expenses to rep	ort			
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Jack Russell

Title:

Board Chair

Reporting Period:

DATE	AMOUNT	EXPENSE CATEGORY	DESCRIPTION
April 3, 2014	\$120.00	Travel - Mileage	Attendance at Conference
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John Hudson

Title:

Board Vice Chair

Reporting Period:

DATE	AMOUNT	EXPENSE CATEGORY	DESCRIPTION
No expenses to report			
		<u> </u>	



Title:

Catharine Tozer Board Vice Chair

Reporting Period:

DATE	AMOUNT	EXPENSE CATEGORY	DESCRIPTION
No expenses to report			
<u> </u>			
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