



NORTHUMBERLAND HILLS
HOSPITAL

MEMORANDUM

To:	FILE
From:	Cathy Outram, Director of Finance
Re:	<u>BPS Expense Reporting – April 2014 to September 2014</u>
Date:	November 17, 2014
Our Mission:	<i>Exceptional patient care. Every time.</i>

Reviewed all payments made directly to senior staff as follows:

- Linda Davis – see attached listing
- Helen Brenner – see attached listing
- Elizabeth Vosburgh – see attached listing
- Cheryl Turk – see attached listing
- Jennifer Gillard – nothing to report
- David Broderick – nothing to report

Reviewed all payments made to Visa with respect to senior staff as follows:

- Linda Davis
- Helen Brenner
- Elizabeth Vosburgh
- Jennifer Gillard
- Stacy Connell

Reviewed all payments made to Board Directors as follows:

- Jack Russell – see attached listing
- Doug Mann – nothing to report
- John Hudson – nothing to report
- Catharine Tozer – nothing to report
- Beth Selby – nothing to report
- Bob Carman – nothing to report
- Ed Merbis – nothing to report
- Bill Gerber – nothing to report
- Lynda Kay – nothing to report
- Tom McLean – nothing to report
- Tom Sears – nothing to report
- Christine Stewart – nothing to report



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Name: Linda Davis
 Title: President and CEO
 Reporting Period: April 2014 to September 2014

DATE	AMOUNT	EXPENSE CATEGORY	DESCRIPTION
March 7, 2014	\$70.00	Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
March 11, 2014	\$36.00	Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
March 11, 2014	\$8.00	Travel - Incidentals & Other	Attendance at Other HSP/Stakeholder Meeting
March 14, 2014	\$58.00	Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
March 21, 2014	\$44.00	Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
March 21, 2014	\$10.00	Travel - Incidentals & Other	Attendance at Other HSP/Stakeholder Meeting
March 26, 2014	\$60.00	Travel - Mileage	Attendance at MOHLTC/LHIN/Government Meeting
March 27, 2014	\$58.00	Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
March 21, 2014	\$460.00	Memberships	Canadian College of Health Leaders
April 8, 2014	\$36.00	Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
April 8, 2014	\$8.00	Travel - Incidentals & Other	Attendance at Other HSP/Stakeholder Meeting
April 9, 2014	\$20.33	Meeting Expenses	Attendance at Hospital Meeting
April 10, 2014	\$32.61	Meals	Attendance at Other HSP/Stakeholder Meeting
May 2, 2014	\$58.00	Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
May 5, 2014	\$112.00	Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
May 6, 2014	\$44.00	Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
May 15, 2014	\$58.00	Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
May 21, 2014	\$50.00	Travel - Mileage	Attendance at MOHLTC/LHIN/Government Meeting
May 26, 2014	\$35.60	Meals	Attendance at Hospital Meeting
May 29, 2014	\$38.00	Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
May 30, 2014	\$3.00	Travel - Incidentals & Other	Attendance at Other HSP/Stakeholder Meeting
May 30, 2014	\$47.12	Meals	Attendance at Other HSP/Stakeholder Meeting
June 10, 2014	\$36.00	Travel - Mileage	Attendance at MOHLTC/LHIN/Government Meeting
June 10, 2014	\$8.00	Travel - Incidentals & Other	Attendance at MOHLTC/LHIN/Government Meeting
June 12, 2014	\$58.00	Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
June 12, 2014	\$31.79	Meals	Attendance at Other HSP/Stakeholder Meeting
June 19, 2014	\$36.36	Meeting Expenses	Attendance at Hospital Meeting
June 25, 2014	\$70.00	Travel - Mileage	Attendance at MOHLTC/LHIN/Government Meeting
July 8, 2014	\$36.00	Travel - Mileage	Attendance at MOHLTC/LHIN/Government Meeting
July 9, 2014	\$74.40	Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
July 9, 2014	\$8.00	Travel - Incidentals & Other	Attendance at Other HSP/Stakeholder Meeting
July 9, 2014	\$27.88	Meals	Attendance at Other HSP/Stakeholder Meeting
July 11, 2014	\$53.41	Meals	Attendance at Other HSP/Stakeholder Meeting
July 15, 2014	\$47.20	Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
July 15, 2014	\$42.24	Meals	Attendance at Other HSP/Stakeholder Meeting
July 16, 2014	\$110.40	Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
July 25, 2014	\$140.00	Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
July 25, 2014	\$6.67	Meals	Attendance at Other HSP/Stakeholder Meeting
July 28, 2014	\$54.00	Travel - Mileage	Attendance at MOHLTC/LHIN/Government Meeting
July 3, 2014	\$1,299.50	Conference Registration	Attendance at Conference
August 12, 2014	\$36.00	Travel - Mileage	Attendance at MOHLTC/LHIN/Government Meeting
August 12, 2014	\$8.00	Travel - Incidentals & Other	Attendance at MOHLTC/LHIN/Government Meeting
August 13, 2014	\$55.88	Meals	Attendance at Hospital Meeting
August 15, 2014	\$41.60	Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
August 19, 2014	\$70.00	Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
August 19, 2014	\$9.00	Travel - Incidentals & Other	Attendance at Other HSP/Stakeholder Meeting
August 21, 2014	\$34.53	Meals	Attendance at Hospital Meeting
August 25, 2014	\$60.00	Travel - Mileage	Attendance at MOHLTC/LHIN/Government Meeting
August 26, 2014	\$60.00	Travel - Mileage	Attendance at MOHLTC/LHIN/Government Meeting
September 3, 2014	\$200.00	Travel - Mileage	Attendance at Conference
September 3, 2014	\$446.54	Travel - Accommodations	Attendance at Conference
September 9, 2014	\$36.00	Travel - Mileage	Attendance at MOHLTC/LHIN/Government Meeting
September 12, 2014	\$45.24	Meals	Attendance at Other HSP/Stakeholder Meeting
September 15, 2014	\$46.78	Meals	Attendance at Other HSP/Stakeholder Meeting
September 15, 2014	\$54.00	Travel - Mileage	Attendance at MOHLTC/LHIN/Government Meeting
September 16, 2014	\$36.75	Meals	Attendance at Hospital Meeting
September 16, 2014	\$58.40	Travel - Mileage	Attendance at MOHLTC/LHIN/Government Meeting
September 17, 2014	\$54.00	Travel - Mileage	Attendance at MOHLTC/LHIN/Government Meeting
September 19, 2014	\$76.80	Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting
September 26, 2014	\$59.60	Travel - Mileage	Attendance at Other HSP/Stakeholder Meeting

