

**NORTHUMBERLAND HILLS HOSPITAL
BOARD OF DIRECTORS
December 3, 2015
5:00 PM - BOARDROOM**

Agenda Item	Action Required		Responsibility
	Discussion	Decision	
1. Call to Order			
2. Declaration of Conflict of Interest			
3. Approval of Agenda		X	
4. Approval of Minutes: • November 5, 2015		X	
5. Chair's Report			J. Russell
6. Senior Staff Report			L. Davis
7. Chief of Staff Report		X	D. Broderick
8. Issues Requiring Discussion & Decision			
8.1 Finance and Audit Committee			
8.1.1 Interim Financial Reports – October 2015*	X		B. Gerber
8.1.2 CAPS Refresh*		X	
8.2 Governance Committee			
8.2.1 Director Code of Conduct*	X		B. Selby
8.2.2 Statement of Confidentiality*	X		
8.2.3 II-002 Media Relations		X	
8.3 Quality and Safety Committee			
8.3.1 Quality Improvement Plan Q2*	X		C. Tozer
8.4 Nominating Committee			
8.4.1 Committee Reporting Timelines*	X		L. Kay
8.4.2 Board Skills Matrix update*	X		
8.4.3 Intent to re-apply letters	X		
9. Matters for Information			
9.1 Auxiliary Report			
9.2 Foundation Report			
10. Date of Next Meeting – January 6, 2016			
11. In Camera Session			
12. Termination of Meeting			