



Meeting:	Board of Directors
Date:	December 5, 2024
Time:	5:00pm
Place:	Boardroom/Virtual
Our Shared Purpose:	<i>People First</i>

Committee Members in Attendance:			
<input checked="" type="checkbox"/> C. Gilmer, Chair	<input checked="" type="checkbox"/> M. McAllister, VC	<input checked="" type="checkbox"/> M. Noel	<input checked="" type="checkbox"/> L. Orpana
<input type="checkbox"/> R. Freeborn (R)	<input checked="" type="checkbox"/> C. Bell-Smith	<input checked="" type="checkbox"/> D. Morrison	<input type="checkbox"/> B. Nixon (R)
<input type="checkbox"/> R. Stevenson (R)	<input checked="" type="checkbox"/> S. Anderson	<input checked="" type="checkbox"/> L. Savoy	<input checked="" type="checkbox"/> K. Simmons
<input checked="" type="checkbox"/> M. Cassaday	<input checked="" type="checkbox"/> G. Ivory	<input checked="" type="checkbox"/> P. Ketov	<input checked="" type="checkbox"/> K. Zimmerman
<input checked="" type="checkbox"/> M. Bhargava	<input checked="" type="checkbox"/> S. Forsyth	<input checked="" type="checkbox"/> K. Everdell	<input checked="" type="checkbox"/> S. Walsh
<input checked="" type="checkbox"/> J. Gillard	<input checked="" type="checkbox"/> J. Fleming	<input checked="" type="checkbox"/> D. Perera	<input checked="" type="checkbox"/> L. Obomighie
<input checked="" type="checkbox"/> C. Gervais	<input checked="" type="checkbox"/> L. Sellar	<input checked="" type="checkbox"/> L. Andrews	<input checked="" type="checkbox"/> M. Cocchetto
<input checked="" type="checkbox"/> C. Nasmith (Media)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

1.	TERRITORIAL ACKNOWLEDGEMENT
	K. Simmons provided the territorial acknowledgement and shared a reflection.
2.	CALL TO ORDER
	C. Gilmer called the meeting to order at 5:01pm.
3.	EDUCATION SESSION: Population Health Equity
	Mike Hindmarsh, from the Centre for Collaboration Motivation and Innovation joined the meeting to provide an overview of RISE (Rapid Improvement Support and Exchange) population-health management and discussed the basic elements and importance of population health equity. Mike is currently working with OHT-N to bring a population health lens to the Committee using a five-point model. A presentation will be shared with the Board following this meeting.
4.	CONFLICT OF INTEREST
	No conflict of interest was declared.
5.	APPROVAL OF PREVIOUS MINUTES
	The previous minutes of Oct. 3, 2024, were pre-circulated with the agenda package. The minutes were approved on a Motion by M. Cassaday and Seconded by S. Anderson. Carried.

6.	CONSENT AGENDA
	The consent agenda matters were reviewed and approved on a Motion by L. Orpana and Seconded by C. Bell-Smith. Carried.
7.	NEW BUSINESS
	<p>7.1 <u>Report from the Board Chair</u> Cyndi Gilmer, shared congratulations to the Lab team for recently achieving exceptional results from Accreditation Canada of 99%. The Board will recognize this achievement by sending a letter of congratulations to the department.</p> <p>It was noted that the Patient and Family Advisory Council (PFAC) provided a quarterly update to the Quality & Safety Committee with key highlights and accomplishments. C. Gilmer reflected on the number of hours PFAC members volunteer across the hospital and applauded them for their incredible work.</p> <p>The Santa Claus parades were held recently. The hospital was well represented in both parades with a float this year. C. Gilmer thanked all those who participated.</p> <p>C. Gilmer reflected on the recent news that the HKPR health unit will be merging with the Peterborough County health department, and noted looks forward to continuing this wonderful relationship.</p>
	<p>7.2 <u>Report from the CEO</u> Susan Walsh commented that the hospital recently welcomed two new thoracic surgeons to the medical team in collaboration with Lakeridge Health Oshawa. Dr. Daniel Sisson and Dr. Shannon Trainor will support patients by running a weekly onsite thoracic surgery clinic.</p> <p>The OHT-N recently shared a media release highlighting their call to action to help minimize the spread of respiratory illness this holiday season.</p> <p>S. Walsh also recognized the great news and incredible results of the Lab accreditation. Canadian Patient Safety Week 2024 was celebrated from October 28-November 1. Several activities were held including a performance by the Colborne Library Ukulele Band in the Main Street Bistro for a special performance that reinforced the importance of how mental and spiritual wellness can contribute to patient safety. Feedback from the band was exceptional and we hope to welcome them back soon.</p> <p>The annual craft sale was also a highlight supported by our own talented staff. The annual children's Christmas party was held and is always well attended by staff and their families. The annual breakfast supported by our GMSA for staff will be held Dec. 12th. Thank you to Dr. Paul Ketov and Dr. Kate Everdell. A special appearance by Santa and Mrs. Claus may also be happening in the week ahead.</p> <p>The experience survey for staff, physicians and midwives has been launched and this year a separate survey will include for the first time our volunteers to share their valuable feedback. NHH will be moving to a new experience survey provider Qualtrics and once implemented hope to expand our survey capabilities and capture more data.</p>

7.3 Report from the NHH Auxiliary

Selena Forsyth, Chair provided an update of activities on behalf of the NHH Auxiliary. Graeme Bakker, new interim Volunteer Manager, is doing a great job, suggesting new ideas and already has a great rapport with the volunteers and will be meeting volunteers at Petticoat Lane.

The Auxiliary retail outlets have both had another very strong month. The Little Treasure Shop's net revenue for November was \$11,904. Petticoat Lane's revenue for the same month was \$19,069 totaling \$30,973 for both locations in one month.

New privacy curtains have been purchased and installed for every bed in our hospital at a cost of \$225k, replacing the older curtains. The NHH Auxiliary wanted to be a part of this initiative and have agreed to make the cost of the curtains this year's NHH Auxiliary donation. The Auxiliary has provided Senior Leadership with a cheque for \$110,000 and are hoping to add to that donation to meet the full cost of the curtains by March 31, 2025, and are well on our way to accomplishing this.

7.4 Report from the NHH Foundation

Gavin Ivory, Chair provided an update on behalf of the NHH Foundation. The Foundation will soon announce the total dollar amount raised through the Galalicious event. The winners of the Galalicious 50/50 draw were two nursing staff from the hospital. Gavin thanks the Board for supporting Galalicious as well as Randall Freeborn who hosted a private event raising \$4,000. JJ's tree raffle raised almost \$1,700.

Upcoming and ongoing events include a dinner in support of Light Up a Life Campaign to be held at the Grafton Legion Fri. Dec. 6th at 6:00pm, partnering with Lass and Ladle to provide meals in support of NHH.

The Spry Family Christmas will be held again this year at the Spry Family Christmas Tree Farm. This will be the last year for this signature community event. The Spry Family has been holding this event for ten years and have raised over \$100,000 for the hospital during that time. 100% of the proceeds this year will support NHH's Light Up a Life Campaign.

Catch the Ace Lottery continues with the current jackpot at over \$6,500 and growing.

7.5 Report from the Governance Committee

Sharon Anderson, Chair discussed the Governance Committee annually reviews the Board and Committee meeting cadence to ensure this is meeting the needs of the members. A suggestion has been made to possibly adjust the timing of Board meetings to begin at 5:30 rather than 5:00 to remove any barriers for those who may find the timing a challenge due to their workday or have young families. This is being brought to the Board for discussion and feedback.

It was suggested a survey of the current members to gain feedback on this topic, however the questions posed in the survey need to be appropriate to capture specific information the committee is looking for. We are not hearing from those who are interested yet in joining the Board. Committee meetings online are convenient and seem to work for schedules. As some members are retired the timing of meetings is not impactful.

S. Anderson will develop the questions for the survey tool as a next step.

7.6 Report from the Finance and Audit Committee

Michael McAllister, Chair discussed the minutes of Nov. 27th Finance and Audit Committee and accompanying briefing notes were pre-circulated as part of the agenda meeting package. Three motions are being presented for approval to the Board.

Currently, Scotia Bank has provided a temporary increase to the borrowing limit from \$4M to \$10M. The briefing note indicates Finance and Audit Committee is recommending the \$10M limit become permanent.

On a Motion by M. McAllister and Seconded by K. Simmons the Board approves the recommendation by the Finance and Audit Committee to make permanent the Scotia Bank borrowing limit increase up to \$10M. Carried.

M. McAllister discussed the process outlined in the meeting package related to the 2025-26 operating budget principles and assumptions will guide the development of the 2025-26 budget. The Finance and Audit Committee approved the process and recommend approval by the Board.

On a Motion by M. McAllister and Seconded by L. Savoy the Board approves the 2025-26 operating budget principles and assumptions which guides the budget development process. Carried.

At the December 7, 2023, Board meeting, a motion was carried for NHH to transfer funds from the restricted bank account to its operating bank account to pay for the new Chillers. After a series of payments in recent months, all invoices have been paid in full and a final reconciliation determined the total chiller payments exceeded the original \$1.935M approval by \$72K. The Finance and Audit Committee recommends for Board approval transferring \$72K from the restricted bank account to NHH's operating account to pay for the shortfall and remaining cost of the chillers.

On a Motion by M. McAllister and Seconded by L. Orpana the Board approves the Finance and Audit recommendation to transfer \$72K from NHH's restricted bank account to NHH's operating account to pay the remainder of costs incurred for the chillers. Carried.

It was Moved by L. Orpana and Seconded by M. Cassaday to accept all reports as presented. Carried.

8.	OTHER BUSINESS
	There was no other business to discuss.
9.	IN-CAMERA SESSION
	On a Motion by L. Orpana and Seconded by M. McAllister to meeting moved to In-camera. The In-camera meeting addressed matters related to medical human resources and financial matter.
10.	ADJOURNMENT/NEXT MEETING

On a Motion by M. McAllister and Seconded by L. Orpana the Board rose from In Camera. There being no other business to discuss, the meeting was adjourned at 6:51pm on a Motion by M. McAllister. The next meeting of the Board of Directors is scheduled for February 6, 2025.