

Meeting:	Board of Directors
Date:	June 6, 2024
Time:	5:00pm
Place:	Boardroom
Our Shared Purpose:	<i>People First</i>

Committee Members in Attendance:			
<input checked="" type="checkbox"/> B. Selby, Chair	<input checked="" type="checkbox"/> C. Gilmer, VC	<input checked="" type="checkbox"/> M. McAllister	<input checked="" type="checkbox"/> M. Cassaday
<input type="checkbox"/> D. Morrison	<input checked="" type="checkbox"/> B. Nixon	<input checked="" type="checkbox"/> S. Anderson	<input checked="" type="checkbox"/> S. Olsen
<input checked="" type="checkbox"/> R. Stevenson	<input type="checkbox"/> P. Went	<input checked="" type="checkbox"/> L. Savoy	<input checked="" type="checkbox"/> K. Simmons
<input checked="" type="checkbox"/> S. Walsh	<input checked="" type="checkbox"/> M. Cocchetto	<input checked="" type="checkbox"/> L. Sellar	<input checked="" type="checkbox"/> C. Bell-Smith
<input checked="" type="checkbox"/> R. Freeborn	<input type="checkbox"/> L. Andrews	<input checked="" type="checkbox"/> M. Bhargava	<input checked="" type="checkbox"/> J. Obomighie
<input checked="" type="checkbox"/> G. Ivory	<input checked="" type="checkbox"/> K. Zimmerman	<input checked="" type="checkbox"/> S. Forsyth	<input type="checkbox"/> P. Ketov
<input checked="" type="checkbox"/> L. Orpana	<input checked="" type="checkbox"/> M. Noel	<input checked="" type="checkbox"/> J. Gillard	<input checked="" type="checkbox"/> L. Obomighie
<input checked="" type="checkbox"/> J. Fleming	<input checked="" type="checkbox"/> C. Nesmith (media)	<input type="checkbox"/>	<input type="checkbox"/>

1.	TERRITORIAL ACKNOWLEDGEMENT
	B. Selby provided the territorial land acknowledgement.
2.	CALL TO ORDER
	The meeting was called to order at 5:00pm.
3.	HEALTH PROFESSIONS SCHOLARSHIP PRESENTATIONS
	<p>NHH created the Health Professions scholarship program in 2003 to help students from west Northumberland who have chosen to pursue a career in the healthcare sector. In addition to being enrolled or accepted for enrollment in full-time study program each of the scholarship applicants are evaluated on a combination of criteria, including academic achievements, extra-curricular activities, a letter explaining their career goals and written references from teachers or mentors.</p> <p>B. Selby announced Anne Mead, Port Hope and Ella Watson, Baltimore as the 2024 Health Professions Scholarship recipients. Both recipients were in attendance, and both are very deserving of this award. Each recipient received a cheque for \$1500 toward their studies. A media release was shared immediately following this meeting. The Board congratulated both Anne and Ella on their accomplishments.</p>

4.	EDUCATION SESSION: CREDENTIALING
	<p>Dr. M. Bhargava, Chief of Staff, provided an overview of the credentialing process. Credentialing is the process of granting specific clinical privileges to healthcare professionals based on their credentials, experience, and demonstrated competence in performing certain procedures or delivering specific types of care. It determines the scope of practice and the types of medical interventions or procedures that a healthcare professional is authorized to perform.</p> <p>The Medical Advisory Committee (MAC) make a recommendation to the board with respect to application for appointment or reappointment, hospital privileges to be granted, by-laws, dismissal, suspension or restrictions of hospital privileges and quality of care. The board is ultimately responsible for the credentialing and appointment of medical staff and only the board has the authority to grant staff privileges.</p>
5.	DECLARATION OF CONFLICT OF INTEREST
	None declared.
6.	APPROVAL OF THE PREVIOUS MINUTES – April 4, 2024
	On a Motion by S. Olsen and Seconded by M. McAllister the minutes of April 4, 2024, were accepted. Carried.
7.	CONSENT AGENDA MATTERS
	On a Motion by M. McAllister and Seconded by B. Nixon the consent agenda matters were accepted. Carried.
8.	NEW BUSINESS

8.1 Report from the Board Chair

B. Selby shared congratulations to Don Morrison, recipient of the Town of Cobourg's Major Award as this past year's Outstanding Senior. Several other NHH volunteers were also honoured with a Community Service Award for their commitment to the Cobourg Community. Thanks to Jennifer Gillard for outlining all of the worthy recipients. Congratulations everyone!

B. Selby thanked all of the Board of Directors and Community members for their contributions to committees and board work this past year, noting she truly appreciated all of their contributions and acknowledged those who are retiring from the Board of Directors in June.

S. Olsen was thanked for her nine years of service which recently included Chair of the Quality and Safety Committee. B. Selby expressed appreciation for Starr's support and insightful comments.

Unfortunately, Pam Went was not able to attend this meeting. Pam also served on the Board for nine years and was Chair for three years during the Covid-19 pandemic. Pam chaired several committees and was very involved in strategic planning on two occasions.

B. Selby expressed thanks to CEO, Susan Walsh and COS, Dr Mukesh Bhargava, and the Senior Leadership Team for their leadership, commitment and hard work this past year reflecting a lot was accomplished in 2023-2024.

Beth thanked everyone for the honour and privilege to be Chair of the NHH Board of Directors for two terms -2017-19 and 2022-24, indicating she will watch with keen interest from the sidelines as NHH deals with current and future community health issues. S. Walsh echoed the sentiments shared by B. Selby and thanked her for her support and guidance.

8.2 Report from the CEO

S. Walsh reflected this has been a busy six months and shared key highlights. Minister Jones attended NHH along with MPP Piccini on May 2nd to tour the hospital during what was also patient experience week.

There continues to be investment in palliative care, noting Dr F. Mule is now the Palliative Care Lead at NHH. Dr. Mule is greatly respected in the community and an incredible support. Investment has also been made in a Clinical Specialist role.

On May 9th, NHH reversed its masking policy, which was an incredible moment. Thanks went out to Dr. Obomighie and Ellen Douglas Occupational Health Manager along with Lola Obomighie for their support leading this change. Staff have welcomed back the change.

NHH is focused on growing its Women and Infants programs through a feasibility study looking at expanding services. OHT-N, Campbellford Memorial Hospital, physicians, and midwives have been engaged in this process.

NHH has been asked to present at the Central East Stroke Network to share successes related to exceeding many of the performance targets across all hospitals under the leadership of Kate Zimmerman, VP Integrated Care/CNE.

May 29th NHH held the annual Long Service Awards. This was a beautiful event with a very large turnout and an opportunity to celebrate with staff and their loved ones.

June will focus on Pride and Indigenous History month. NHH raised the pride flag along with the EDIAC committee. A Pride fireside chat will be held June 20th.

S. Walsh recognized Jennifer Gillard and Bonnie McKee, Chair PFAC for their great work in developing a human experience framework for NHH.

Dr. J. Obomighie was thanked for his role as GMSA President. His two-year term will be ending, and a new President will be sworn in shortly.

8.3 Report from the NHH Foundation

G. Ivory provided an update on Foundation activities. With the Foundation's financial audit now completed for the year ended March 31, Gavin reported a record \$6.9 million was raised. At the last meeting of the Foundation Board, S. Walsh reviewed a comprehensive plan to match near term NHH capital spend to available Foundation funds, putting donor funds to work.

With the five-year capital campaign concluding in a few months, the Foundation is budgeting for a still strong, but more normalized fiscal 2025 result. After a portfolio review through the recent Strategic Plan, two initiatives will be retired, and several new exciting ones launched. The first of which is the launch of the first-ever lottery called Catch the Ace. This is a progressive lottery where participants buy a ticket online, they choose a card and on each Tuesday a name will be drawn. If your name is drawn and the card you picked is revealed to be the Ace of Spades, you will win the progressive pot. If the card does not contain the Ace of Spades, you will win the secondary prize and the pot continues to grow. The lottery continues week after week until the Ace of Spades is caught. The longer it takes to Catch the Ace, and the more people who buy tickets, the more money the Foundation raises.

Many communities in the country are successfully raising funds through a Catch the Ace lottery and NHH Foundation hopes to do the same. Watch for Catch the Ace to be announced in the coming weeks.

As expected, Wine & Ale sold out after an hour. Hopefully, you acted fast and were able to get tickets. The event will take place on June 27th at Victoria Park.

The Annual Meeting of the Foundation Board will be held on June 19th at 7pm in the Community Education Centre if you are interested in joining.

8.4 Report from the NHH Auxiliary

S. Forsyth provided a report on NHH Auxiliary activities to date. The Auxiliary's two retail operations, Petticoat Lane and the Little Treasure Shop, are off to a very strong start. The Little Treasure Shop's revenues are up 34% compared to a year ago. Petticoat Lane revenues are up 6% from its record fiscal year 2024. Daily sales at the Lane, not including jewelry sold at auctions at over \$2,000 average \$950.

Brooke Galonski has returned to her role as Manager Volunteers after completing her maternity leave and is spending time with Keri Campbell the Interim Manager Volunteers to be updated on activities of the Auxiliary. S. Forsyth noted the Auxiliary is very grateful to Keri for the job she has done in this interim capacity. Under Jennifer Gillard's invaluable support and guidance, Keri has worked diligently to continue the work of Brooke to support the successful recruitment and day-to-day operations of Auxiliary volunteers as well as creating some innovative improvements.

The Annual meeting of the Auxiliary will be held next month and in addition to the presentation of long service awards and other business, we are looking forward to a demonstration of the new neonatal warmers which the retail operations helped to purchase.

Board member changes are anticipated at the Director level. D Cunningham Director, Business Services has completed his one-year commitment to the Board supporting the social media messaging and assisting the coordinators of our two retail outlets.

R. Law recording Secretary will also be leaving the Board as well as B. Worsnop, who stepped in as Director at Large to cover the position of Past President.

8.5 Finance and Audit Committee Motions

M. McAllister Chair Finance and Audit Committee presented the following recommendations to the Board for approval regarding the audited financial statements 2023-24, re-appointment of KPMG LLP as external auditors for FY 2024-25, approval of the increase in additional funds required (\$1,037,273) to complete pharmacy and lab renovations to support NAPRA compliance and finally, to approve amendments reflected in finance policy III-005 Procurement Approval Authority.

On a Motion by M. McAllister and Seconded by M. Cassaday the Board approved the 2023-24 Audited Financial Statement as presented. Carried.

On a Motion by M. McAllister and Seconded by K. Simmons the Board approved the recommendation to re-appoint KPMG LLP as external auditors for the provision of audit services for the fiscal year 2024- 25. Carried.

On a Motion by M. McAllister and Seconded by B. Nixon the Board approved the increase in cost (additional funds required \$1,037,273) to upgrade the pharmacy and lab renovations to support NAPRA compliance. Carried.

On a Motion by M. McAllister and Seconded by L. Savoy the Board approved the amendments reflected in policy III-005 Procurement Approval Authority (legislative changes to increase the threshold required for open competitive procurement from \$100,000 to \$121,200 and change in languages stating the means of procurement by purchase order or MasterCard to reflect by purchase order or credit card). Carried.

8.6 Governance Committee Motions

C. Gilmer Chair Governance Committee shared the workplan for the year has been completed. A small working group completed an extensive review of all policies which were provided to members for their review of the changes/amendments suggested by the working group. M. Cassaday commented participating in the policy review is a great learning experience for new members of the Board.

On a Motion by C. Gilmer and Seconded by B. Nixon the Board approved of all red-lined changes to the amended Governance policies. Carried.

C. Gilmer discussed a detailed briefing note was pre-circulated in the agenda package related to the approach to by-law changes. The corporate by-law is reviewed every three years and is due to be reviewed in 2025, however some changes were required to be made to the by-law to comply with ONCA and changes that must be implemented as a result of Bill 91.

The Governance Committee is recommending that a red-lined version of the current NHH corporate by-law be produced and maintained by the Executive Assistant to the Board as the most up to date version. It will include the changes from Bill 91 and the Articles of Amendment. In 2025, after the regular, complete by-law review, the red-lining will be changed to black.

On a Motion by C. Gilmer and Seconded by B. Nixon the Board approves the recommendation that a red-lined version of the current NHH Corporate By-law be produced and maintained by the EA to the Board as the most up to date version. It will include the changes from Bill 91 and the Articles of Amendment. In 2025, after the regular, complete By-law review, the red lining will be changed to black. Carried.

It was Moved by M. McAllister and Seconded by S. Olsen to accept all reports as presented. Carried.

9. OTHER BUSINESS/CORRESPONDENCE

There was no other business to discuss.

10. IN-CAMERA SESSION

On a Motion by M. McAlister and Seconded by M. Cassaday the meeting moved to In-Camera. The In-Camera meeting addressed matters related to medical human resources and financial matters.

11. ADJOURNMENT/NEXT MEETING

There being no other business to discuss, the meeting was terminated on a Motion by M. Cassaday.