

NORTHUMBERLAND HILLS HOSPITAL BOARD OF DIRECTORS

APRIL 6, 2023
Virtual
MINUTES

Present: B. Selby, Chair; T. McLean, VC; S. Anderson, M. McAllister, L. Savoy, D. Morrison, W. Ito, J. Obomighie, M. Bhargava, k. Zimmerman, S. Walsh, S. Forsyth, S. Olsen, R. Stevenson, K. Simmons, B. Nixon, P. Went

M. Noel, C. Tozer

Regrets: L. Sellar, L. Orpana, M. Cassaday, G. Ivory, C. Gyorfi, J. Gillard, C. Gilmer

Staff: L. Obomighie, J. Fleming, C. Thomson

C. Nesmith (media)

1. TERRITORIAL ACKNOWLEDGEMENT

B. Selby provided the territorial acknowledgement.

2. CALL TO ORDER

B. Selby called the meeting to order at 5:30p.m.

3. EDUCATION SESSION: CIS/CYBERSECURITY

J. Fleming, CCIO and C. Thomson, Director Information Technology presented on the topic of cybersecurity. The presentation covered areas including cybersecurity framework, examples of threats and strategies, an overview of the provincial cybersecurity operating model and regional cybersecurity updates. Also shared was the Hospital's approach to proactive risk mitigation and the role of Board members as it relates to cybersecurity.

A query from the Board related to what risks does NHH cybersecurity insurance cover. Leadership explained the insurance is very comprehensive and covers regular insurance as well as ransomware.

4. CONFLICT OF INTEREST

None declared.

5. APPROVAL OF PREVIOUS MINUTES

It was Moved by S. Anderson and Seconded by T. McLean to accept the minutes of February 2, 2023 as presented. Carried.

6. CONSENT AGENDA

It was Moved by S. Olsen and Seconded by D. Morrison to approve the Consent Agenda matters as presented. Carried.

7. ITEMS FOR DISCUSSION / INFORMATION

7.1 Report from the Board Chair

B. Selby advised the Board of the recent nomination of Catharine Tozer to receive a Community Service Civic Award for her years of dedicated volunteering as a member of the NHH Board. Catharine will receive this award at the Capital Theatre in Port Hope on May 4th, 2023. Catharine shared she is very pleased to receive this award sharing Board volunteerism is a long-term commitment.

B. Selby reminded the Board to complete the Board self-assessment survey by April 21st. The purpose of this survey is to support good governance practices.

Additional reminders of date changes – the May 4th Generative discussion has been moved to May 11th and the June 1st Board of Directors meeting is now scheduled for June 8th.

7.2 Report from the Senior Staff

S. Walsh provided the Senior Staff report. NHH Diagnostic Imaging department has recently gone live with Ocean eReferral Network. Ocean eReferral digitizes the traditionally paper-based fax referral process between healthcare providers and NHH's Diagnostic Imaging department, enabling smoother transitions in care and improved provider and patient experience.

A new opportunity is available to participate as an experience partner with OHT-N. A recent call for interest was put out to ensure the voices of patients, families and caregivers are represented and have a voice in advancing local OHT-N priorities for health and community care services.

March has been a busy month from a budget perspective with both the federal and provincial budgets being announced. The federal government had committed to spending \$198.3 billion over 10 years to strengthen the public healthcare system. The Ontario budget released Mar. 24 outlines an expected increase of 4 percent for hospitals, investment to strengthen health human resources, enhanced extern program and supervised practice experience partnership programs as well as funds to hire up to 200 hospital preceptors. The OHA is advocating with the Ministry for the continued stabilization of hospitals as the province migrates out of the Covid19 pandemic.

S. Walsh noted very pleased to share the NHH 2023-24 budget is an investment budget and has been presented with approval to the Finance and Audit Committee.

EDIAC activities are planned for April in connection with World Autism Day (April 2) with a lunch and learning presented by the Geneva Centre for Autism.

The cough, cold and covid-19 assessment centre closed for services on Mar. 31, 2023. The symbolism is not lost on the large team of partners who came together to open this service. A recent certificate has been received from HKPR District Health Unit which stated in part, "thank you for your service and support throughout the Covid-19 pandemic. During these unprecedented times you continuously rose to the challenge of controlling the spread of the virus and saved countless lives along the way". This was signed by Dr. Natalie Bocking and D. Elmslie, Board of Health Chair, HKPR District Health Unit.

Senior Leadership is very pleased to announce Dr. Emma Smith has become NHH's inaugural Integrated Quality and Safety physician lead with support of our Quality team and L. Obomighie through the Quality, Practice and Risk Committee.

The next virtual NHH PACE Talk speaker series will be held April 26th on the topic "Getting Organized Before You Die!" with guest speakers Scott MacCoubrey and NHH Board Chair, Beth Selby.

7.3 Finance and Audit Committee Motions

M. McAllister noted the Finance and Audit Committee meeting package was pre-circulated with the agenda and contained details of the proposed 2023-24 Operating Plan as well as the 2023-24 Capital Plan.

The Finance and Audit Committee recommends Board approval of the 2023-24 NHH Operating Plan as presented.

On a Motion by P. Went and Seconded by D. Morrison, the Board approves the Motion to accept the 2023-24 NHH Operating plan. Carried.

The Finance and Audit Committee recommends Board approval of the 2023-24 Capital Plan not exceeding \$10 million as presented.

On a Motion by K. Simmons and Seconded by L. Savoy, the Board approves the Motion to accept the 2023-24 NHH Capital Plan. Carried.

7.4 Quality and Safety Committee Motion

S. Olsen noted the Quality and Safety Committee meeting package was pre-circulated in the agenda package and contains full details of the 2022 Quality Improvement Plan (QIP) progress report as well as the 2023-24 QIP submission and accompanying 2023-24 narrative.

The Quality and Safety Committee recommends Board approval of submission of the 2022 QIP progress report as presented.

On a Motion by M. McAllister and Seconded by P. Went, the Board approved submission of the 2022 QIP progress report. Carried.

The Quality and Safety Committee recommends Board approval of the 2023-24 QIP submission and 2023-24 accompanying narrative as presented.

On a Motion by M. McAllister and Seconded by T. McLean, the Board approved submission of the 2023-24 QIP report and 2023-24 accompanying narrative. Carried.

7.5 Report from the NHH Auxiliary

S. Forsyth provided an update on recent activities of the NHH Auxiliary. Petticoat Lane had a 50% off sale and raised \$1500. Petticoat Lane has recently received beautiful new jewelry donated in memory of a former NHH staff and is available for sale. Sat. Apr. 8, Petticoat Lane is holding a treasure hunt between 10-4 with 50% off all Easter

items and items in colours of yellow, pink, green and purple. The lease on the Petticoat Lane location will soon expire and will start to look for an alternate space.

The Little Treasure Shop had an Easter draw held on April 3rd for three goodie baskets. S. Forsyth noted the Auxiliary is still short of volunteers; however, has recently onboarded some new volunteers and are also recruiting for a Public relations and Communications candidate, if anyone knows of someone who might be interested in this volunteer position.

The small group of crafters is slowly diminishing, and this group has made the decision to disband at this time.

7.6 Report from the NHH Foundation

W. Ito provided an update on recent activities of the NHH Foundation. March 24-26 McDonald's Port Hope location celebrated its grand re-opening with proceeds from the event supporting the Hospital's maternal childcare unit. It was a great event with representation from Hospital staff and both Boards.

McDonald's locations in Port Hope and Cobourg will be holding McHappy Day on May 10th and for a second consecutive year, the Foundation has been chosen as the charity of choice and will be receiving funds from both locations. Volunteers may be requested for this event.

The Wine and Ale in the park event will be held again this year on June 28th. We refer to this as our "kickoff to summer" event and usually sells out fast. Watch for details for tickets to go on sale if you wish to attend to avoid disappointment.

The Foundation operational plan and budget have been prepared and will be presented to the Foundation Board on Apr. 19th. W. Ito shared she is thrilled to report that the Foundation's goal to raise a lofty \$4.2million this fiscal year has been surpassed by raising an incredible \$5.3million.

8. Other Business/Correspondence

There was no other business to discuss.

9. IN CAMERA

On a Motion by S. Olsen and Seconded by D. Morrison the meeting moved to in-Camera. The in-camera meeting addressed matters related to medical human resources and financial matters.

10. TERMINATION

The meeting was terminated at 6:23p.m. on a Motion by M. McAllister. The next meeting of the Board of Directors is June 8, 2023.