

NORTHUMBERLAND HILLS HOSPITAL BOARD OF DIRECTORS

October 6, 2022
Virtual
MINUTES

Present: B. Selby, Chair; T. McLean, VC, S. Anderson, C. Gilmer, M. McAllister, L. Savoy, D. Morrison, B. Nixon, K. Simmons, P. Went, W. Ito, J. Obomighie, M. Bhargava, K. Zimmerman, S. Walsh, S. Forsyth

M. Noel, M. Cassaday, L. Orpana, L. Sellar

Regrets: S. Olsen, R. Stevenson, P. Ketov

Staff: C. Gyorfi, J. Fleming, J. Gillard, L. Obomighie

1. TERRITORIAL ACKNOWLEDGEMENT

B. Selby provided the territorial acknowledgement and shared a reflection.

2. CALL TO ORDER

B. Selby called the meeting to order at 5:03p.m.

3. EDUCATION SESSION: ROLE OF VP, INTEGRATED CARE/CNE AND CCIO

Kate Zimmerman, VP Integrated Care and Certified Nurse Executive and Judy Fleming, Chief Clinical Information Officer, provided an overview of their roles and accountabilities. This included key highlights, goals for their first 90 days and key areas where within their roles they will collaborate and impact the strategic outcomes at NHH.

4. CONFLICT OF INTEREST

None declared.

5. APPROVAL OF PREVIOUS MINUTES

It was Moved by M. McAllister and Seconded by T. McLean to approve and accept the minutes of June 2, 2022 as pre-circulated. Carried.

6. CONSENT AGENDA

It was Moved by P. Went and Seconded by S. Anderson to approve the consent Agenda matters as presented. Carried.

7. ITEMS FOR DISCUSSION / INFORMATION

7.1 Report from the Board Chair

B. Selby provided an update on recent activities highlighting the August special meeting of the Board that welcomed L. Savoy and K. Simmons as new Board Directors and Dr. J. Obomighie as GMSA President. New Community members of the Board, L. Orpana, L. Sellar and M. Cassaday were welcomed along with new Senior Leadership team members K. Zimmerman and J. Fleming.

NHH completed their Accreditation Canada survey Sept. 12-15. B. Selby shared the Board is very pleased with the survey results and thanked members of the Board and all those who participated in the survey, noting the strong governance and sound practices of this Board.

Board committees met over the month of September and B. Selby recognized the Committee Chairs who volunteer their time on these committees.

Future education sessions and generative discussions will be held over the coming months. S. Thivierge will be sending out a Zoom link to poll members on topics for future education to the Board.

7.2 Report from the Senior Staff

The Senior Leadership report was pre-circulated. S. Walsh welcomed new and existing members of the Board as well as new Community Members. New Patient and Advisory Council members Bonnie McKee, Leanne Covert and Judy McClean were also welcomed and recognized for their commitment and collective impact to support NHH.

S. Walsh noted her leadership team is now complete with the addition of Judy Fleming and Kate Zimmerman and feels well positioned to do great things guided by the strategic plan and action-oriented effort.

Highlights of the Senior Leadership report included realignment with the new strategic framework organizing the content under the four pillars of Connected care close to home, Accountable care, Responsive and healthy work environment, and Exceptional care, every time for every person. S. Walsh reflected on the new shared purpose *People First*, a simple, yet powerful statement that is about the betterment of humanity-people, and we will place 'you' first. This statement is inclusive and aspirational and indeed a fitting shared purpose that will take us through the next stage of growth and evolution as a growing community.

The theme of S. Walsh remarks reflected people first. Several key activities were held in September acknowledging and recognizing the indigenous community. The journey towards truth and reconciliation is important and we will commit ourselves to continually strive to honor this respectfully.

The recently completed strategic plan was blessed by the Board in late August. A tremendous amount of people were involved in the development of this plan. S. Walsh shared she is proud of where the plan has landed, and the strategic framework really reflects a growth agenda yet is sensitive to the impact on the system of two plus years in a pandemic. Thank you to all who were involved in the planning process and to then Board Chair, Pam Went co-chair of the SPCAT (Strategic Planning Collaborative Action Team).

Shared 'swim lanes' are emerging with the Ontario Health Team of Northumberland and community partners, identifying key areas where we can have the greatest impact on patient care and experience when we work together around specific problems.

In September NHH went through accreditation, and Senior leadership acknowledged the incredible work of everyone to ensure this was a successful assessment of the journey to maintaining quality services. Through one of the most challenging years, it's been the people of NHH and the community that we have been able to maintain all of our services. The final report is still pending and happy to share once received.

An important pillar of our strategic framework is creating a responsive and healthy work environment and the work that is part of our caring for the carer campaign under our people strategy is an important and crucial piece to continue to put our people first.

The caring for the carer strategy was the key driver to the introduction of the clinical internship program at NHH. A 12-week orientation program for new graduates, this program provides benefits such as a consistent preceptor, protected schedule and regular check-ins between the educator preceptor and intern. NHH's internship program provides a supportive transition for graduates which contributes to confidence building, improvement of clinical judgment and other skills.

The work of the interdisciplinary caring for the carer engagement committee, with support from our NHH Foundation recently hosted an event called NHH has talent, which was truly a magnificent event and a great opportunity to celebrate the many talents of individuals that work within our walls.

NHH has renewed its focus on the continuous professional development of our staff and leaders. Two teams recently spotlighted were IT and our environmental services workers. As we become an increased technology driven environment, the work of our IT department becomes increasingly important to ensuring the stability of our systems. September 20th was national information technology professionals' day, and we took the opportunity across different channels to publicly recognize our hospital's small but mighty team.

S. Walsh reflected that one of the things she continually hears is how clean NHH is. This is due to the excellent environmental services team who truly are dedicated and work so hard to make sure that NHH is an organization that is safe. The environmental service team is critical at all times and especially during a pandemic when we are trying to reduce the risk of transmission.

7.3 **Report from the Nominations Committee**

C. Gilmer provided an update from the Nominations Committee noting the Committee has aligned their 2022-23 workplan to the new strategic plan. This group continues to monitor the role of the Board related to the skills matrix and recruitment required for succession planning focusing on skills, geography and lived experiences. This is vital information in planning for future recruitment.

7.4 **Report from the NHH Auxiliary**

S. Forsyth Chair NHH Auxiliary provided an update on recent activities. The Auxiliary's 2022-23 goal is to raise \$160k for the Hospital and have already reached \$107k. It is very likely the total goal of \$160k will be reached.

Petticoat Lane's September sales were almost \$8,000 which is an accomplishment as inventory has been reduced as well as hours.

The Little Treasure Shop has seen volunteers coming back slowly. The shop is not open yet on weekends due to a lack to staff.

The Crafters have raised almost \$700.00 in the past six months. This group was invited to be a vendor at a weekly craft sale event in Lents Lane, Port Hope and did remarkably well and managed to recruit new members in the process.

This year NHH Auxiliary will have a booth at the Volunteer Fair at Cobourg Lions Centre Oct. 18th 11am-4pm.

Volunteers have already logged 14,000 hours this year as compared with 8,000 hours last year. S. Forsyth congratulated all of the volunteers for their continued efforts.

7.5 **Report from the NHH Foundation**

W. Ito Foundation Board Chair provided an update on recent and upcoming activities and events. The Foundation will be hosting the Gala event in person this year on Nov. 5th at the Cobourg Lions Centre. The theme is "A Black-Tie Evening". Tickets are selling quickly and can be purchased at the Foundation office.

This year's Light up a Life Campaign will be chaired by Dr. Ketov and raise funds to upgrade the Hospital's cardiac monitoring system. The campaign will kick off immediately after the gala and run through to mid-January.

The Annual Wharram/Spry Christmas tree event will happen again this year. This has been a 7-year partnership and the tradition continues with hot chocolate, snacks and photos with Santa. Volunteers will cut your tree and wrap it to transport home, all for \$70. This super fun event occurs Dec. 3rd from 9-4. The event to date has raised \$112,000.

Highlights from summer events included Wine and Ale which sold out and raised \$25,000. Volunteers and staff represented the Hospital in both the Port Hope and Cobourg Canada Day parades. Father/Daughter Ball returned, as a third-party event and under new volunteer leadership and raised \$24,000. Lemon-Aid stands were popping up all over Northumberland, through the summer. These stands raised significant awareness about the importance of NHH in our community and raised \$6,400. The Foundation team worked alongside NHH's Caring for the Carers Committee to create a new event called NHH Has Talent. Held at the end of August, this special evening hosted 220 participants and fun was had by all.

From a financial perspective, with the goal to raise \$4,201M this fiscal year, at the end of August the Foundation has realized \$1.754M.

It was Moved by B. Nixon and Seconded by L. Savoy to receive all reports as presented. Carried.
--

C. Tozer queried the membership portion of the Quality and Safety Committee terms of reference noting she is Vice Chair of this committee but as a community member given her tenure as Director has been completed. The question was should the terms of reference be amended to include community member. P. Went shared now that community members are part of the Board

this should not pose an issue however suggested this be brought forward to Governance Committee by Chair T. McLean for further discussion.

8. Other Business/Correspondence

There was no other business to discuss.

9. IN CAMERA

On a Motion by M. McAllister and Seconded by T. McLean the meeting moved to in-camera. The in-camera meeting addressed matters related to medical human resources and financial matters.

10. TERMINATION AND NEXT MEETING

The meeting was terminated at 6:32p.m. on a Motion by D. Morrison. The next meeting of the Board of Directors is Dec. 1, 2022.