

NORTHUMBERLAND HILLS HOSPITAL BOARD OF DIRECTORS

Thurs. October 7, 2021
Virtual
MINUTES

Present: P. Went, Chair; S. Anderson, B. Davis, C. Gilmer, W. Ito, S. Forsyth, P. Ketov, M. McAllister, T. McLean, D. Morrison, B. Nixon, S. Olsen, B. Selby, D. Slater, R. Stevenson, C. Tozer, S. Walsh, M. Bhargava, F. Cameron

M. Noel, L. Savoy, K. Simmons

Staff: B. Pye, C. Gyorfi, J. Gillard

1. Education Session: CIS – Benefits Realization

B. Pye, S. Walsh and C. Gyorfi presented on the topic of benefits realization as it relates to the new clinical information system.

2. CALL TO ORDER

P. Went called the meeting to order at 5:05 pm.

3. CONFLICT OF INTEREST

None declared.

4. CONSENT AGENDA

It was Moved by S. Anderson and Seconded by C. Gilmer to approve the Consent Agenda matters as presented. Carried.

5. ITEMS FOR DISCUSSION / INFORMATION

5.1 Report from the Board Chair

P. Went noted the Ontario Not for Profit Corporations Act (ONCA) comes into effect Oct. 19, 2021. New language within the act speaks to duty of care, exercising care, diligence, or skill that a reasonably prudent person would exhibit. Prudence is defined as showing care of thought for the future. P. Went shared this reinforces the importance of our committees that have substantial responsibilities to make recommendations to the Board, attend all meetings and have a duty of care in exercising this.

The pandemic seems relatively under control, and we now need to start focusing more on the future. Strategic planning will be a future focus along with building a master plan for the hospital as an important building block.

The Board will continue to focus on development of Directors. A survey will be sent out to gather input on ideas for education sessions as well as generative discussion topics. The next generative session is scheduled for Nov. 4th at

5pm. Elizabeth Vosburgh will facilitate a discussion on Equity, Diversity, and Inclusion.

P. Went shared the Board will be recognizing diversity with the land acknowledgement at each Board meeting. Each member will take a turn at completing the land acknowledgement along with a shared experience.

The Board has sponsored a meal/lunch for all NHH staff in the past and Dr. Bhargava and Susan Walsh have agreed to continue this. This has always been well received. All Board members will be asked to contribute. The hospital has agreed to contribute funds to make up any difference required.

5.2 Report from the Senior Staff

The Senior Staff Report was pre-circulated.

S. Walsh noted Directive 6 Policy went into effect at NHH Sept. 7th, after an extensive consultation process engaging all key stakeholders. Currently 97% of staff are vaccinated. NHH policy is consistent with the direction of all hospitals across the province.

Health Human resources is a priority across the province and NHH is currently leveraging social media to help recruit full and part-time RN roles in a range of departments, including specialty areas. Other ways NHH is using to attract staff include the externship program, internships, and partnering with educational institutions. OHA is asking Ontarians to take a minute to record a message through #ThankyouHCW campaign to acknowledge the work of healthcare staff.

NHH honoured the first Truth and Reconciliation Day by raising Every Child Matters flag in front of the hospital, as well an educational display was setup with a selection of take-away information for staff. A direct video message for NHH staff, physicians and volunteers from Chief Dave Mowat of Alderville First Nation was also shared.

The NHH Patient Family and Advisory Council welcomes a new member, Ann Dobby. The Canada flag outside the main entrance at NHH was lowered Sept. 22, in honour of active and former NHH Auxiliary volunteers known to have passed away in the last year.

Virtual Northumberland PACE talks return this month for 2021/22 season with a discussion exploring the Physician-Patient Interaction-The Changing Landscape for Better Care. The first of the series will be held Oct. 20th and moderated by NHH Patient Family Advisory Council member William Prawecki.

NHH is also offering nurse externships as opportunities for nursing students between the second and fourth year of a College of Nurses of Ontario approved Baccalaureate Nursing program or in their final year of a Practical Nursing program. These students will work under the supervision of a registered nursing professional. Students are NHH employees during their placement and as such are paid positions.

5.3 Report from the Finance and Audit Committee

T. McLean provided the report of the Finance and Audit Committee.

The Finance and Audit Committee made a motion to the Board to approve the withdrawal of \$2 million from the Restricted Capital Fund to put towards the cost of the new roof for NHH. When the HIRF (Hospital Infrastructure Renewal Funding) is received it will go back into the Restricted Capital Fund.

NHH has applied for HIRF for one time funding of \$1 million that will be applied to the cost of new roof renovations that have already begun and is awaiting final confirmation of whether the application has been approved.

On a Motion by T. McLean and Seconded by M. McAllister the Board of Directors approved the withdrawal of \$2 million from the Restricted Capital fund be directed to the cost of the new roof. Motion carried.

5.4 Governance Committee

B. Selby provided the report of the Governance Committee.

Board education sessions will be held at the December Board meeting on the topic of the credentialing process facilitated by Dr. Bhargava and S. Walsh. Accreditation preparedness is also a potential topic. Generative discussions will also be held.

A survey will be shared with all members in November to provide feedback on what topics of interest you would like to see for both Board education and generative discussions.

5.5 Report from the NHH Auxiliary

S. Forsyth provided the NHH Auxiliary report.

The Auxiliary AGM was held Sept. 22 and was very successful. Keynote speaker was S. Walsh who spoke on the topic of CIS. The Auxiliary has contributed \$600k to the CIS project with plans to contribute \$1 million total.

Petticoat Lane and the Little Treasure Shop are now open and are doing well. The Auxiliary has \$79k in their accounts. The Auxiliary is working with new Manager of Volunteers to recruit new members.

5.6 Report of the NHH Foundation

W. Ito provided the NHH Foundation report.

Event planning has begun, including the Gala concept this year titled “Galalicious” partnering with ten local restaurants, as well as a raffle and silent

auction. The Light Up a Life campaign will also be launched in November and annual Christmas tree fundraiser in December.

The NHH Foundation goal is to raise \$3.5 million this fiscal year and have realized \$2.5 million at the end of the first six months.

<p>It was Moved by D. Morrison and Seconded by B. Nixon to receive all reports. Motion Carried.</p>

6. IN CAMERA

On a motion by S. Olsen, seconded by B. Selby, the meeting moved to in-camera. The in-camera meeting addressed matters related to medical human resources and financial matters.

7. NEXT MEETING

Thursday, December 2, 2021.

8. TERMINATION

The meeting was terminated at 7:13 pm on a motion by C. Tozer.