

NORTHUMBERLAND HILLS HOSPITAL BOARD OF DIRECTORS

December 3, 2020

Virtual MINUTES

Present: P. Went, Chair; D. Slater, M. Bhargava, S. Walsh, B. Selby, B. Carman, S. Olsen, B. Nixon, C. Tozer, C. Gilmer, D. Morrison, F. Cameron, M. Hilborn, M. McAllister, L. Davis, T. McLean, W. Ito

K. Simmons, J. Saunders, S. Anderson, R. Stevenson

Regrets: A. Logan

Staff: E. Vosburgh, J. Gillard

1. CALL TO ORDER

P. Went called the meeting to order at 5:00 pm.

2. CONFLICT OF INTEREST

None.

3. Education session: CIS Project Status

B. Pye and S. Walsh provided an update on the EPIC project status to date. The presentation highlighted implementation scope and timelines.

The Board queried on fatigue with the project among staff and physicians. M. Bhargava outlined the role of the physician leads and involvement of department chiefs. There is excitement within the developer groups as learnings on the functionality of the new system come to light. Many process steps needed to get to implementation however it is expected there will be increased excitement as the tangible work begins. S. Walsh added that staff super user readiness strategy is underway, including involvement of PFAC members. The Board noted the involvement of PFAC is very innovative on behalf of NHH and has lead the way for other hospitals to follow suit.

4. CONSENT AGENDA

It was Moved by B. Carman and Seconded by B. Selby to approve the Consent Agenda matters as presented. Carried.

5. ITEMS FOR DISCUSSION / INFORMATION

5.1 Report from the Board Chair

P. Went reported that she has been continuing with bi-weekly meetings with the CEO and COS where the well being of hospital leadership is an important agenda topic. The Board has supported another staff appreciation event in the new year.

OHA Governance sessions are continuing; these are well attended by the medium sized hospitals. P. Went and L. Davis were panel members on a recent OHA virtual conference. Take aways from that session included the ability for hospitals to consider the velocity of risk in risk management and to be aware of preparedness activities (the pandemic being a good example).

5.2 Report from the Senior Staff

NHH is seeing ALC volumes at a record high with continued high occupancy levels across all departments. Staff recruitment is ongoing to support these volumes and as well as for preparedness planning.

COVID numbers within the community continue to rise; NHH visitor and volunteer restrictions remain in place. The COVID assessment centres are double booked for appointments at both locations.

The OHT-N has held it's first Governance Advisory Council meeting. L. Davis gave a high level overview of the 12 month progress of the OHT-N, the response to the pandemic and the positive affect of these partnerships throughout the community.

5.3 Report from the Governance Committee

D. Slater provided the report of the Governance Committee.

The Committee received the draft Integrated Ethics Framework policy at it's November meeting. Amendments to the policy were highlighted including references to hospital privacy policy and a clearer definition for Most Responsible Physician (MRP) and Nurse Practitioner (NP).

On a motion by D. Slater, seconded by M. McAllister, the Board approved the policy as amended. Carried.

L. Davis noted the benefit of the shared Ethicist that supports NHH. S. Walsh will now implement the ethics framework and related tools within the NHH culture.

5.4 Report from the NHH Auxiliary

M. Hilborn provided the report of the Auxiliary.

Petticoat Lane continues to do regular business. Donations to the shop have started to be accepted once again. The NHH Little Treasure Shop has been closed for most of the pandemic.

5.5 Report of the NHH Foundation

W. Ito provided the report of the NHH Foundation.

The Foundation has begun work on a \$20 million dollar capital campaign to support significant capital investments in the coming years. W. Ito presented on

the planning activities that are underway including implementation of a Campaign Planning Committee and the development of the campaign case for support.

The 2020 **Caring. Close to Home** gala saw 235 celebration packages delivered to homes across the catchment area. Special video and photo albums have been posted across channels.

The Light up a Life campaign has raised \$102,000 to date and has 65 new donors to the program.

Foundation volunteers will be once again decorating the NHH Rotary Courtyard. The Spry Christmas tree event will be going forward with all proceeds to support NHH.

<p>It was Moved by C. Gilmer and Seconded by C. Tozer to receive all reports. Carried.</p>

6. IN CAMERA

On a motion by S. Olsen, seconded by T. McLean, the meeting moved to in-camera. The in-camera meeting addressed matters related to medical human resources and financial matters.

7. NEXT MEETING

Thursday, February 4, 2021.

8. TERMINATION

The meeting was terminated at 7:20 pm on a motion by M. McAllister.