

# NORTHUMBERLAND HILLS HOSPITAL BOARD OF DIRECTORS

October 8, 2020  
Virtual  
**MINUTES**

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Present: P. Went, Chair; B. Carman, M. McAllister, D. Morrison, T. McLean, W. Ito, L. Davis, F. Cameron, C. Tozer, C. Gilmer, M. Bhargava, D. Slater, B. Selby, S. Olsen, S. Walsh

K. Simmons, J. Saunders, S. Anderson, R. Stevenson

Regrets: A. Logan, M. Hilborn

Staff: E. Vosburgh, J. Gillard, A. Mukherjee

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## 1. **CALL TO ORDER**

P. Went called the meeting to order at 5:00 pm. L. Davis gave the traditional territorial acknowledgement. Wendy Ito was introduced as the newest member at the Board in her role as Chair, NHH Foundation Board of Directors.

## 2. **CONFLICT OF INTEREST**

None.

## 3. Education session: COVID-19 Internal Planning and Readiness

L. Davis and S. Walsh provided an update on the planning for wave 2 at NHH. The presentation highlighted recovery process, planning for expanded testing in Northumberland County and health human resource readiness. L. Davis outlined external planning that is underway with the OHT-N partners.

## 4. **CONSENT AGENDA**

It was Moved by B. Carman and Seconded by C. Gilmer to approve the Consent Agenda matters as amended. Carried.

## 5. **ITEMS FOR DISCUSSION / INFORMATION**

### 5.1 **Report from the Board Chair**

P. Went reported that she has been participating in a number of OHA webinars on governance during the pandemic. This is a good opportunity to connect with other hospital boards.

Bi-weekly meetings are ongoing with the CEO and COS; P. Went noted that NHH is fortunate to have engaged and detailed leadership.

New roles for S. Walsh, Chief Clinical Information Officer and for S. Connell, Corporate Public Affairs and Innovation Officer were recognized.

Board and Committee meetings will continue to be held virtually for the foreseeable future. The Board was requested to send any feedback or suggestions on these meetings to P. Went.

## **5.2 Report from the Senior Staff**

Occupancy at the hospital is averaging 105-108% over the last couple of months. NHH continues to see high ALC volumes. Some staffing challenges are being seen with return to school activities.

EPIC held virtual operational summits this week, showcasing work done to date by the various working groups. This provided an opportunity for staff to see hospital data used in real time in the new system.

A joint media release for the OHT-N will be out this weekend, highlighting testing activities and prevention in the community. The NHH Facebook page is now live with the feature post featuring a video of Dr. Barnett, Chief, ED.

NHH has launched the staff and physician influenza campaign; over 150 staff have received their vaccine in the first 2 days.

## **5.3 Report from the Finance and Audit Committee**

T. McLean provided the report of the Finance and Audit Committee.

The Committee received a report from B. Pye on the overall CIS project status. A copy of the report was circulated in the meeting package. NHH will be participating in wave 1 of implementation through the regional cancer care program. This is expected to provide an excellent opportunity for learning for NHH staff.

## **5.4 Report from the Governance Committee**

D. Slater provided the report of the Governance Committee.

The Committee received the draft Board education roster for review. Focus of the Board education sessions will be on the large activity areas in the next year including CIS and Accreditation.

## **5.5 Report from the NHH Auxiliary**

No report.

## **5.6 Report of the NHH Foundation**

W. Ito provided the report of the NHH Foundation.

The 2020 Gala theme has been announced. ***Caring. Close to Home.*** Participants can order a Celebration Package that includes charcuterie for 2, a

hand-made charcuterie board, and a bottle of wine. This will take place on November 28<sup>th</sup> (packages will be hand delivered on November 27).

The ***Light up a Life*** campaign will be launched during the first week of November with Dr. Bhargava serving as this year's Campaign Chair. Planning for the upcoming capital campaign is also well underway. Members of the Campaign Planning Committee – including Pam Went and Linda Davis from the Hospital – have met several times over the summer and blessed both the Campaign Plan and Case for Support.

With a goal to raise \$1,850,000 this fiscal year, the Foundation has realized \$1,000,000 at the end of our first six-months.

<p><b>It was Moved by D. Morrison and Seconded by D. Slater to receive all reports. Carried.</b></p>
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**6. IN CAMERA**

On a motion by M. McAllister, seconded by C. Gilmer, the meeting moved to in-camera. The in-camera meeting addressed matters related to medical human resources and financial matters.

**7. NEXT MEETING**

Thursday, December 3, 2020.

**8. TERMINATION**

The meeting was terminated at 6:26 pm on a motion by B. Carman.