

NORTHUMBERLAND HILLS HOSPITAL BOARD OF DIRECTORS

**April 4, 2019
Boardroom
MINUTES**

Present: B. Selby, Chair; M. McAllister, K. Liu, M. Bhargava, T. McLean, D. Slater, S. Olsen, M. Hilborn, T. Hathway, B. Carman, P. Went, C. Gilmer, C. Tozer, S. Walsh, L. Davis (phone)

K. Simmons, D. Morrison, B. Nixon

Regrets: A. Logan, M. Vaughan

Staff: J. Gillard, A. Mukherjee

1. CALL TO ORDER

B. Selby called the meeting to order at 5:00 pm.

2. CONFLICT OF INTEREST

None declared.

3. CONSENT AGENDA

B. Selby reviewed the process for a consent agenda at the Board meeting.

It was Moved by T. McLean and Seconded by P. Went to approve the Consent Agenda matters as circulated. Carried.

4. ITEMS FOR DISCUSSION / INFORMATION

4.1 Report from the Board Chair

B. Selby reminded all members that Thursday, May 2nd is the Board Spring planning session. The session will start at 3:00 pm, regular meeting of the Board at 5:00 pm followed by dinner. An agenda will be circulated closer to the date.

4.2 Report from the Senior Staff

S. Walsh and J. Gillard provided a verbal report for the Board. The NHH surgical team has been chosen to participate in the Enhanced Recovery Canada Safety (ERAS) Improvement project. Only 12 teams are accepted by the Canadian Patient Safety Institute.

NHH will recognize green shirt day on Monday, April 8th in support of Organ and Tissue donation. J. Gillard provided highlights of the Imagine event held in Cobourg last week. C. Gilmer added that one of the key speakers at the event focused on impact of social determinates of health.

All members of the Board are invited to the Volunteer Appreciation event on April 16th at 2:00 pm in the NHH Bistro. Dr. Bhargava will be providing the key speech at the event.

4.3 Report from the Quality and Safety Committee

C. Tozer provided the report of the Finance and Audit Committee.

The Committee received the draft 2019-2020 Quality Improvement Plan along with the draft narrative that accompanies the posted plan. No changes were recommended by the Committee.

On a motion by C. Tozer, seconded by C. Gilmer, the Board approved the 2019-2020 Quality Improvement Plan as presented. Carried.
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4.4 Report of the Governance Committee

P. Went announced that it was time for the annual Board Evaluation survey. The link to the on-line survey will be sent out early next week. Members will also receive a copy of the self-evaluation form which can be used by all members to complete a personal self-assessment of their participation on the NHH Board. Any member who would like to discuss their self-evaluation is welcome to connect with the Board Chair, Vice Chair or CEO.

4.5 Report from the NHH Auxiliary

M. Hilborn provided the report of the NHH Auxiliary.

The NHH Auxiliary will be holding their Annual General Meeting on May 29th. Dr. Gardiner-Nix will be the keynote speaker.

4.4 Report of the NHH Foundation

T. Hathway provided the report of the NHH Foundation.

The Foundation will be reviewing the 2019-2020 budget at their Board meeting next week. The budget calls for \$2.3 million in donations; a comprehensive plan to meet this goal has been developed. A number of the Foundation's signature events have dates scheduled. T. Hathway circulated cards outlining the events and dates to the Board.

Discussions continue between NHH and the Foundation to develop the joint Memorandum of Understanding and it is hoped this will be complete by end of April for review by both Boards in May.

NHH Foundation has achieved an actual fundraising total of \$3.4 million against a goal of \$2,408,000 in 2018-2019.

It was Moved by K. Liu and Seconded by P. Went to receive all reports. Carried.
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5. **IN CAMERA**
On a motion from M. McAllister and Seconded by D. Slater, the meeting moved to In-camera. The in-camera meeting addressed matters related to medical human resources and partnership opportunities.
6. **NEXT MEETING**
Thursday, May 2, 2019.
7. **TERMINATION**
The meeting was terminated at 5:51 pm on a motion by T. McLean.