

NORTHUMBERLAND HILLS HOSPITAL BOARD OF DIRECTORS

February 8, 2018
Boardroom
MINUTES

Present: B. Selby, Chair; D. Slater, M. McAllister, M. Bhargava, J. Russell, D. Mann, L. Kay, T. Hathway, C. Tozer, S. Olsen, B. Carman, P. Went, P. Page Hoisak, C. Gilmer, M. Vaughan, L. Davis, S. Walsh, A. Stratford

K. Liu, B. Nixon, B. Gutteridge, B. Gerber, D. Morrison

Regrets: T. McLean

Staff: J. Gillard, J. Wright

1. CALL TO ORDER

B. Selby called the meeting to order at 5:00 pm. New Community members were introduced, round table introductions were completed.

2. CONFLICT OF INTEREST

None declared.

3. EDUCATION PRESENTATION

J. Gillard provided an overview of the refreshed public website nhh.ca. The website refresh focused on compatibility with various browsers, with mobile devices, better visual outlay and providing enhanced analytics of visits to the site.

4. CONSENT AGENDA

It was Moved by L. Kay and Seconded by C. Tozer to approve the Consent Agenda matters with an amendment to the Board agenda to add Board Planning Session. Carried.

5. ITEMS FOR DISCUSSION / INFORMATION

5.1 Report from the Board Chair

B. Selby extended her thanks to all members who have completed the Board Chair evaluation survey sent out in January.

5.2 Report from the Senior Staff

L. Davis highlighted some items from the pre-circulated Senior Staff report including activities related to safety planning, the upcoming NHH skating event at the Cobourg Community Centre and staff changes in the Community Mental Health program.

5.3 Report from the Finance and Audit Committee

M. McAllister provided the report of the Finance and Audit Committee.

The Committee received the draft Community Annual Planning Submission for 2018-19. The program is submitting a balanced budget for 2018-2019.

On a Motion by M. McAllister, Seconded by P. Went, the Board of Directors approved the 2018-2019 Community Annual Planning Submission as presented. Carried.

The Committee reviewed the Hospital Working Funds Initiative Q2 report; the Q2 shortfall as presented will be offset by the transition beds funding received for this fiscal year. L. Davis added that NHH has achieved a zero adjusted working capital deficit and expects to meet all the remaining requirements of the program by year end.

On a Motion by M. McAllister, Seconded by S. Olsen, the Board of Directors approved the Q2 Hospital Working Funds Initiative submission as presented. Carried.

5.4 Report from the Governance Committee

P. Went provided the report of the Governance Committee.

The Committee received a draft Ethics tool for use by the Board to assist during decision making. The tool was presented to the Board in a handout form for ease of use. The acronym – IDEA – was chosen as it would be easy to remember for Directors and the Committee has recommended that staff developed briefing notes be structured along this path along with the inclusion of staff recommendations to highlight the ethical impact of the decision. P. Went noted, in response to a query, that the IDEA concept is based on a clinical decision making model but can be used for business ethics.

A draft policy on the role of the Board in granting professional staff privileges was received. This policy provides direction to the Board on granting privileges for physicians at NHH and has been reviewed by the Chief of Staff and the Credentials Committee. It was noted that credentialing and the role of the Board of Directors are part of the hospital By-laws.

On a Motion by P. Went, Seconded by C. Tozer, the Board of Directors approved new Policy # II-006 Board Oversight of Professional Staff Privileges as presented. Carried.

Board Policy #II-004 Guidelines for Political Campaigns was revised following recommendation to remove a section of the procedure that suggests NHH will provide background information for political candidates. This review of the policy is timely as it is an election year.

On a Motion by P. Went, Seconded by L. Kay, the Board of Directors approved revised Policy # II-004 Guidelines for Political Campaigns as presented. Carried.

P. Went noted that the results of the recent Committee Orientation survey were included in the agenda package. Following review and discussion, it has been recommended that department specific education presentations and tours be refreshed for the next fiscal cycle.

P. Went announced that planning has begun for a Director-led planning session to be held this spring. The Governance Committee is requesting that ideas for conversation at the planning session be sent to P. Went by February 16th. A poll for available dates will be sent this week.

5.5 Report from the NHH Auxiliary

P. Page Hoisak provided the report of the NHH Auxiliary.

The Auxiliary are creating new service area desk on 2B. This will provide volunteer support for patient and families on the unit.

Local author Graeme Wood has compiled his newspaper columns to a book which is now available for sale at The Little Treasure Shop. All book sales will be donated to the Auxiliary. Petticoat Lane and The Little Treasure Shop have seen positive profits and the Auxiliary is expecting this year's donation to be 12% higher than previous.

5.6 Report of the NHH Foundation

T. Hathway provided the report of the NHH Foundation.

The Foundation Board Directors have begun planning discussions for 2018-19 including the development of the budget and annual plan. As well, the Board is expecting to issue an RFP for the development of a new 5 year strategic plan in February.

In conjunction with Community Mental Health, the Foundation held their first event at the Capitol Theatre in Port Hope on January 31st called Movies for Mental Health. Planning for next year has already begun based on learnings from this first event.

The Youth Cares Committee will be introducing a new community event in 2018, planning for the area's first Colour Run for Care to be held this spring in Port Hope.

The 2017 Light Up A Life campaign is officially completed and raised \$166,000 against a planned goal of \$150,000.

The Foundation goal to raise \$2,280,000 by March 31st has already been exceeded thanks to a significant donation received in January. To end of January 31st, 2018, the Foundation has raised \$2,500,000.

It was Moved by D. Slater and Seconded by M. McAllister to receive all reports. Carried.

6. IN CAMERA

On a motion from M. McAllister and Seconded by C. Gilmer, the meeting moved to In-camera. The in-camera meeting addressed matters related to medical human resources and partnership activities.

7. NEXT MEETING

Thursday, March 8, 2018.

8. TERMINATION

The meeting was terminated at 6:46 pm on a motion by M. McAllister.