

# NORTHUMBERLAND HILLS HOSPITAL BOARD OF DIRECTORS

October 5, 2017  
Boardroom  
MINUTES

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Present: B. Selby, Chair; A. Stratford, M. McAllister, T. McLean, D. Mann, L. Kay, T. Hathway, S. Olsen, J. Russell, P. Went, D. Slater, M. Bhargava, B. Carman, C. Tozer, P. Page Hoisak, L. Davis

B. Gutteridge

Regrets: C. Gilmer, M. Vaughan

Staff: J. Gillard, E. Vosburgh, B. Pye

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**1. CALL TO ORDER**

B. Selby called the meeting to order at 5:00 pm.

**2. CONFLICT OF INTEREST**

None declared.

**3. CONSENT AGENDA**

It was Moved by L. Kay and Seconded by P. Went to approve the Consent Agenda matters as presented. Carried.

**4. ITEMS FOR DISCUSSION / INFORMATION**

**4.1 Report from the Board Chair**

B. Selby reported on the recent Hospital Improvement Plan update that was provided to the Central East LHIN Board in September. The report highlighted financial status of NHH and the continuing ALC challenges faced by the hospital. A meeting was also held with MPP Rinaldi to keep him abreast of hospital activities.

B. Selby reminded the Directors that the NHH Foundation Gala was upcoming; two tables have been reserved for the NHH Board and those who still needed to get their tickets were reminded to stop by the Foundation office. The Foundation has also requested donations of wine for the Wine Raffle.

A holiday social is being planned for the Board on November 26<sup>th</sup> from 2-4:00 pm. More details will follow.

**4.2 Report from the Senior Staff**

Referring to the Senior staff report that was pre-circulated, L. Davis provided a report to the Board that included highlights on the following items: •

- Community event on Breast Cancer
- NHH staff presented with the 2017 Gerontological Excellence awards

- Collaborative discussions ongoing with the Campbellford Memorial Hospital
- Behinds the scenes tour scheduled by the NHH Foundation in October
- Space planning in development to address ongoing ALC patient volumes.

#### **4.3 Report of the Governance Committee**

S. Olsen provided the report of the Governance Committee; the written report was included in the agenda package.

The Committee has reviewed the refreshed Letter of Understanding between the Hospital and the NHH Foundation and has recommended that the Chair sign this letter. An amendment was received since the meeting of the Committee requesting clarity on the role of the Hospital in the use of donated funds. No concerns were raised on this amendment; one small grammatical change was added. A revised letter will be forwarded to the NHH Foundation for their acceptance and signature.

**On a Motion by T. McLean, Seconded by M. McAllister, the Board approves the signing of the Letter of Understanding between Northumberland Hills Hospital and the Northumberland Hills Hospital Foundation as amended. Carried.**

#### **4.4 Report from the NHH Auxiliary**

P. Page Hoisak provided the report of the NHH Auxiliary.

The Auxiliary is on track for fundraising for this year with revenues up by 10% over previous year.

New volunteer orientation policy has been developed and will align with the hospital orientation for new employees.

The Auxiliary will be hospital a Spring conference with attendance from 11 different hospitals. Speakers are being lined up for this event.

#### **4.5 Report of the NHH Foundation**

T. Hathway provided the report of the NHH Foundation.

The Gala is just over four weeks away and tickets are close to sold out. Sponsorship is very strong and has already topped last year's total; the sponsorship committee is still at work to secure additional support.

NHH Board requested to consider donating a bottle of wine for the joint Board wine raffle. Tickets on the wine raffle are sold during the event and last year raised over \$2000.

The NHH Foundation completed a proposal in the summer to the Parrott Foundation and received a very positive response this past week in the form of a cheque for \$250,000. This donation will be used in support of new digital mammography equipment.

The Foundation has set a goal to raise \$2,280,000 by March 31, 2017. For the six months ended September 30, 2017, \$1,027,740 has been raised.

**It was Moved by S. Olsen and Seconded by J. Russell to receive all reports. Carried.**

**5. CORRESPONDENCE OR OTHER INFORMATION**

The OHA's Governance Centre of Excellence Board benchmark survey results were included in the meeting package for information.

**6. IN CAMERA**

On a motion from D. Slater and Seconded by M. McAllister, the meeting moved to In-camera. The in-camera meeting addressed matters related to medical human resources and partnership activities.

**7. NEXT MEETING**

Thursday, November 2, 2017.

**8. TERMINATION**

The meeting was terminated at 8:21 PM on a motion by P. Went.