

NORTHUMBERLAND HILLS HOSPITAL BOARD OF DIRECTORS

**May 4, 2017
Boardroom
MINUTES**

Present: J. Russell, Chair; B. Selby, D. Broderick, P. Page Hoisak, D. Mann, L. Kay, C. Gilmer, B. Carman, K. Hook, L. Davis, A. Stratford, H. Brenner
A. Logan; B. Gutteridge, D. Slater, S. Aldis Routh, M. McAllister

Regrets: P. Went, C. Tozer, T. McLean, B. Gerber, S. Olsen

Staff: J. Gillard, E. Vosburgh, L. Boyle

1. CALL TO ORDER

J. Russell called the meeting to order at 5:00 pm.

2. CONFLICT OF INTEREST

None declared.

3. HEALTH SCHOLARSHIPS PRESENTATION

J. Russell presented the annual NHH Health Professions scholarships to local students, Melanie Toope and Monica Closse who had been selected as the recipients of this year's awards. A news release will be issued by Administration.

4. EDUCATION PRESENTATION

Trish Baird, Executive Director, Community Care Northumberland, and Jamie Muckle, Project Manager, Palliative Care Community Team, attended the meeting to present on the role of the Northumberland Palliative Care Community Team (PCCT). The presentation highlighted progress to date in implementation of the PCCT and provided an overview of how the PCCT will better serve palliative care patients in the community working collaboratively with NHH's palliative care unit to ensure smooth transitions.

Following the presentation, the Board queried on the availability of support for patients without a family physician (orphan patients). Jamie outlined that a roster of PCCT physicians will be developing an on call schedule to support orphan patients in addition to supporting family physicians who do not regularly provide palliative care.

The Board queried on support and education for families. Trish outlined that a clinical navigator role will be put in place to support families and caregivers navigation through the various community agencies and maintain timely communication channels. Jamie added, in response to a question, that program evaluation will review how many days the patient spent in hospital during the last month of life with a lower number as the target for success as well as review of number of patients that die at home versus in hospital.

The Board congratulated the Team on the activities and progress to date and requested a follow up report in one year.

5. CONSENT AGENDA

A request to add an Agenda item 7.1 – Strategic Plan was received and accepted.

It was Moved by D. Mann and Seconded by K. Hook to approve the Consent Agenda matters as amended. Carried.

6. BUSINESS ARISING FROM PREVIOUS MINUTES

No items.

7. ITEMS REQUIRING DECISION/APPROVAL

7.1 Strategic Plan 2017-2020

L. Davis noted that the final Strategic Plan had been pre-circulated to the Board. At last meeting, the plan was approved in principle. No changes have been made to the content on previous version; the final plan is now including the graphic design completion.

On a motion by L. Kay, Seconded by B. Selby, the Board of Directors approved the 2017-2021 Strategic Plan and endorses the four strategic objectives:

1. Quality and Safety
2. Great place to work and volunteer
3. Collaborative Community Partnerships
4. Operational Excellence

and the priorities for each of those objectives as the primary areas of focus for Northumberland Hills Hospital over the next four years.

Carried.

8. ITEMS FOR DISCUSSION / INFORMATION

8.1 Report from the Board Chair

J. Russell reported on the Volunteer Appreciation event held this month and extended thanks to J. Gillard for her instrumental work in organizing and the development of the panel of speakers of volunteers from the Auxiliary, Board, therapy dogs. This panel was very well received and provided a new format that was unique for this event.

NHH Board members and CEO will be participating in the Peterborough Regional Health Centre strategic planning meeting this week.

Funding announcement is scheduled with MPP Lou Rinaldi this Friday, hosted in the NHH Bistro.

7.2 Report from the Senior Staff

L. Davis noted that the Senior Staff report had been circulated. NHH staff members are participating in professional development through the CE LHIN on indigenous cultural safety training.

NHH welcomed the arrival of 13 ducklings in the Rotary Courtyard; with the assistance of a local wildlife rescue organization, mother duck and her babies were successfully relocated to the pond at the back of the building and reunited with father duck.

Two NHH RNs received Preceptor of Distinction Awards at a ceremony hosted by UOIT in April. Doctor Appreciation week is recognized the first week of May and National Nursing Week starts the second week.

NHH was recognized with a Green Health Care award – silver level – at a virtual presentation hosted by the Canadian Coalition for Green Health Care on April 25th.

7.3 Report from the NHH Auxiliary

P. Page Hoisak provided a verbal report of the activities of the NHH Auxiliary.

The Auxiliary extended their thank you to J. Gillard and team for the Volunteer Appreciation event.

The Auxiliary Annual General Meeting will be held on May 30th in the NHH Education Centre. Invitations will be going out shortly.

The Central East Hospital Auxiliaries Group next meeting will be hosted by the NHH Auxiliary in 2017.

7.7 Report of the NHH Foundation

No report.

J. Russell noted that the annual Foundation Golf Tournament is coming up; it is hoped to enter a foursome or two from the NHH Board.

L. Davis added that work is progress to designate the emergency entrance service road as Rotary Way. Signage is in development.

It was Moved by B. Selby and Seconded by C. Gilmer to receive all reports. Carried.

8. CORRESPONDENCE OR OTHER INFORMATION

None

9. IN CAMERA

On a motion from B. Selby and Seconded by D. Mann, the meeting moved to In-camera. The in-camera meeting addressed matters related to the Strategic Plan and medical human resources.

10. NEXT MEETING

Thursday, June 8, 2017.

11. TERMINATION

The meeting was terminated at 7:13 PM on a motion by B. Selby.