

# NORTHUMBERLAND HILLS HOSPITAL BOARD OF DIRECTORS

**April 6, 2017  
Boardroom  
MINUTES**

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Present: J. Russell, Chair; B. Selby, P. Went, P. Page Hoisak, C. Gilmer, B. Carman, C. Tozer, L. Kay, L. Stevenson, B. Gerber, D. Mann, K. Hook, T. McLean, S. Olsen, D. Broderick, L. Davis, H. Brenner, K. Oluyole

A. Logan; B. Gutteridge, D. Slater, S. Aldis Routh, M. McAllister

Regrets: A. Stratford

Staff: J. Gillard, E. Vosburgh, L. Boyle

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**1. CALL TO ORDER**

J. Russell called the meeting to order at 5:00 pm.

**2. CONFLICT OF INTEREST**

None declared.

**3. CONSENT AGENDA**

A request to add an additional bullet point "Strategic Plan" to Agenda item 7.3- "Report from Governance Committee" was received and accepted.

It was Moved by P. Went and Seconded by B. Gerber to approve the Consent Agenda matters as amended. Carried.

**5. BUSINESS ARISING FROM PREVIOUS MINUTES**

No items.

**6. ITEMS REQUIRING DECISION/APPROVAL**

**6.1 Report from the Quality and Safety Committee**

L. Kay reviewed the written report of the Quality and Safety Committee in respect of the 2017-2018 Quality Improvement Plan that was included in the meeting package.

The 2017-2018 draft Quality Improvement Plan was reviewed by the Committee following revisions completed on previous draft. L. Davis provided an update on the ALC day performance target on the plan – the target has been modified from pre-circulated plan following receipt of updated data from the Ministry of Health.

**On a motion by L. Kay, seconded by S. Olsen, the Board approved the 2017-2018 Quality Improvement Plan as presented. Carried.**

## 7. ITEMS FOR DISCUSSION / INFORMATION

### 7.1 Report from the Board Chair

J. Russell thanked members of the Board for their participation in the recent Accreditation survey. Report from Accreditation Canada expected in the coming weeks.

J. Russell noted participation in the recent interviews and surveys completed by the Dennis Group who are gathering information and assessing the community interest to support the development of a residential hospice in Cobourg.

Participation at the OHA Community Engagement conference, chaired by J. Russell, provided some good exposure for NHH.

The NHH Strategic Planning Steering Committee was recognized for their work in the development of the new four year strategic plan. In particular, P. Went was extended gratitude for an excellent job in Chairing this working group.

A meeting was held with CE LHIN Board Chair and CEO to review the key issues facing NHH at present and in the coming years. report. Russell noted that the new CELHIN Board Chair appears very open to ongoing dialog and collaboration during his term.

### 7.2 Report from the Senior Staff

L. Davis noted that the Senior Staff report had been circulated. Connecting Ontario is now live at NHH, allowing physicians the opportunity to view patient information in real-time from hospitals currently contributing data. Medical Assistance in Dying (MAiD) meetings are ongoing with great participation with the community physicians.

Medical and surgical expense efficiencies were highlighted following in depth review to reduce costs. Kudos extended to patient services staff on this initiative.

Dr. P. Stratford has been chosen as the primary care physician lead for the CE LHIN sub-region group.

L. Davis read a patient compliment received this week highlighting excellence in care across many departments of the hospital.

### 7.3 Report of the Governance Committee

The written report of the Governance Committee was included in the meeting package. P. Went reviewed the discussions held regarding the implementation of the Consent Agenda procedure at the Board of Directors meetings. The Committee agreed that no complaints on the process have been received and evaluation has noted that the process has streamlined meetings of the Board to allow time to focus on areas that require greater discussion.

**On a motion by P. Went, seconded by L. Kay, the Board approved the formal adoption of the Consent Agenda for meetings of the Board of Directors. Carried.**

The Board self-assessment survey action plan from 2015-2016 was reviewed. The 2016-2017 survey will be conducted this spring with the link to the on-line survey sent out this week; members of the Board are requested to complete by April 30<sup>th</sup>.

The draft 4-year strategic plan was received and reviewed by the Board of Directors prior to the meeting. The plan, as presented, was accepted in principle by the Directors. The final document will be developed for public consumption.

**On a motion by P. Went, seconded by B. Carman, the Board approved, in principle, the Strategic Plan 2017-2021 as circulated. Carried.**

**7.6 Report from the NHH Auxiliary**

P. Page Hoisak provided a verbal report of the activities of the NHH Auxiliary. The Auxiliary will be presenting \$210,000 to Northumberland Hills Hospital for 2016-2017. P. Page Hoisak provided a breakdown of where the proceeds come from, including the Little Treasure Shop, Auxiliary knitters and Petticoat Lane. Planning of activities for 2017-2018 are in discussion with the Auxiliary Board.

**7.7 Report of the NHH Foundation**

L. Stevenson provided a verbal report of the NHH Foundation activities.

The Foundation Treasurer position is currently being filled in an interim basis by B. Jones.

Wine and Ale in the Park is scheduled for June 29<sup>th</sup>, 2017. Tickets are available on the Foundation website.

**It was Moved by B. Selby and Seconded by T. McLean to receive all reports. Carried.**

**8. CORRESPONDENCE OR OTHER INFORMATION**

None

**9. IN CAMERA**

On a motion from D. Mann and Seconded by B. Selby, the meeting moved to In-camera. Community members were excused due to the nature of the agenda content

The in-camera meeting addressed matters related to the Nominating Committee activities.

**10. NEXT MEETING**

Thursday, May 4th, 2017.

**11. TERMINATION**

The meeting was terminated at 7:26 PM on a motion by B. Selby.