

NORTHUMBERLAND HILLS HOSPITAL BOARD OF DIRECTORS

November 3, 2016
Boardroom
MINUTES

Present: J. Russell, Chair; B. Selby, D. Mann, K. Hook, P. Went, B. Carman, C. Tozer, S. Olsen, L. Kay, T. McLean, B. Gerber, D. Broderick, L. Stevenson, S. Forsyth, L. Davis, H. Brenner

M. McAllister, A. Logan, D. Slater, S. Aldis Routh

Regrets: C. Gilmer, A. Stratford, P. Page Hoisak

Staff: J. Gillard, E. Vosburgh, L. Boyle

1. CALL TO ORDER

J. Russell called the meeting to order at 5:00 pm.

2. CONFLICT OF INTEREST

None declared.

3. EDUCATION SESSION

Linda Davis provided an update on the Ministry of Health's Patient First Legislation, now Bill 210. The presentation highlighted the changes since the previous version of the legislation, following feedback from the Ontario Hospital Association and member hospitals. Material differences include Hospitals to be exempt from LHINs' ability to issue operational or policy directives, explicit protection for denominational organizations in regard to integration orders and significant procedural steps before a Service Accountability Agreement can be imposed.

The Board queried on the proposed sub-LHIN administration and would the staff be from the local area. L. Davis noted that it is expected there will be a primary care lead and an administrative lead that will be located in the geographic area of the sub-region.

4. CONSENT AGENDA

It was Moved by C. Tozer and Seconded by P. Went to approve the Consent Agenda matters as presented. Carried.

5. BUSINESS ARISING FROM PREVIOUS MINUTES

No items.

6. ITEMS REQUIRING DECISION/APPROVAL

6.1 Report from the Quality and Safety Committee

J. Russell reviewed the written report of the Quality and Safety Committee in respect of the Assess and Restore Intervention program, which was included in the meeting package. The report includes the evaluation of the Assess and Restore program following a three year pilot. L. Davis and H. Brenner provided extensive staff support and answered several questions about the successes of

the program over the past three years. The Committee noted that the system cost avoidance details are very impressive.

On a motion by S. Olsen, seconded by K. Hook, the Board recommends that the Assess and Restore program:

- **Be endorsed as a potential core program of NHH; and,**
- **Be part of a strategic review of its potential as an integration initiative with the programs of community support providers.**

Carried.

7. ITEMS FOR DISCUSSION / INFORMATION

7.1 Report from the Board Chair

J. Russell extended his thanks to the members of the Board who have taken a role on the Strategic Planning Steering Committee and thanks to the senior staff for organizing the initial orientation session for the Board.

The influenza vaccination program has begun in the community and J. Russell encouraged all members of the Board to receive their yearly immunization.

7.2 Report from the Senior Staff

L. Davis noted that the Senior Staff report had been pre-circulated. The NHH staff immunization program has begun and has good response in first week. Healing Hands awards were presented to a number of staff at the recent CEO Forum.

7.3 Report of the Improvement and Sustainability sub-Committee

The written report of the Improvement and Sustainability sub-Committee was pre-circulated with the meeting package. B. Selby presented the update on the hospital improvement plan metrics.

7.4 Report of the Finance and Audit Committee

The written report of the Finance and Audit Committee was included in the agenda package. B. Gerber, Chair of the Committee, reported that to September 30th, 2016, NHH experienced an operating deficit of \$148,705 compared to a planned net operating deficit of \$845,962. The results are better than budget due to a number of factors including additional funding, and earlier than planned HIP initiative savings.

7.5 Report of the Governance Committee

The Governance Committee written report was pre-circulated.

P. Went reviewed a number of items for the Board that were included in the agenda package. The Committee has reviewed the current process for development of Board motions; a recommendation on an amended process was outlined and accepted by the Committee. The Board Strategic Planning session will be scheduled for end of January 2017. A poll for availability will be distributed to all members of the Board. Community focus group sessions are scheduled with one in Port Hope and one in Cobourg.

7.6 Report from the NHH Auxiliary

S. Forsyth provided a verbal report of the activities of the NHH Auxiliary. Petticoat Lane was incorrectly reported as having reached the million dollar milestone last month. However, this achievement is expected by the end of the year and a celebration will be scheduled at the store.

Discussions are underway to move to a Co-President and Vice-President for the Auxiliary Board due to increasing workload levels, and the availability of volunteers with sufficient time.

7.7 Report of the NHH Foundation

L. Stevenson provided a verbal report of the NHH Foundation activities.

The Foundation Gala set up is currently underway for the event this Saturday. The Doctor's Raffle is once again selling tickets and a list of prizes was outlined.

The Foundation Board was approached to support several NHH education programs. H. Brenner outlined the programs including the World Mental Health education for NHH staff. Community Mental Health leads will provide this education for the organization.

It was Moved by L. Kay and Seconded by B. Selby to receive all reports. Carried.

8. CORRESPONDENCE OR OTHER INFORMATION

No items.

9. IN CAMERA

On a motion from T. McLean and Seconded by D. Mann, the meeting moved to In-camera.

The in-camera meeting addressed matters related to the Hospital Annual Planning submission and medical manpower.

10. NEXT MEETING

Thursday, December 8th, 2016 beginning at 5:00 pm.

11. TERMINATION

The meeting was terminated at 7:10 pm on a motion from B. Selby.