

NORTHUMBERLAND HILLS HOSPITAL BOARD OF DIRECTORS

April 7, 2016 Boardroom MINUTES

Present: J. Russell, Chair; T. McLean, B. Carman, H. Brenner, B. Gerber, D. Mann, L. Stevenson, J. Hudson, C. Gilmer, C. Tozer, B. Selby, A. Stratford, L. Kay, P. Went, S. Olsen, M. Bhargava, L. Davis

D. Slater, M.A. Peek, M. McAllister, S. Aldis Routh

Regrets: D. Broderick

Staff: J. Gillard, C. Turk, E. Vosburgh

1. CALL TO ORDER

J. Russell called the meeting to order at 5:00 pm.

2. CONFLICT OF INTEREST

None declared.

3. APPROVAL OF AGENDA

It was Moved by C. Tozer and Seconded by J. Hudson to approve the agenda with the addition of 7.4 Improvement and Sustainability sub-Committee. Carried.

4. APPROVAL OF PREVIOUS MINUTES

It was Moved by B. Carman and Seconded by T. McLean that the minutes of March 3, 2016 be approved as circulated. Carried.

5. EDUCATION PRESENTATION

Cheryl Turk, VP Finance, provided a presentation on Health System Funding Reform.

The presentation highlighted the upcoming HBAM reset, the provincial budget and the potential impact for NHH.

6. CHAIR REMARKS

J. Russell extended thanks to B. Selby for her role as Chair during his vacation in March. In addition, Board members were thanks for their role in development of the Board's goals and objectives for 2016-2017; these will be presented to the CEO and COS in draft.

P. Went attendance at OHA Conference on relationships between hospital Boards and physicians was noted; a report will be provided to the Governance Committee.

7. SENIOR STAFF REPORT

L. Davis reviewed the circulated report.

Final report on PATH has been published by The Change Foundation; NHH is now reviewing opportunities to use PATH technology with patients to avoid re-admissions. The Board discussed the risk to the organization with new agreement for the QoC

project; NHH has obligations under privacy and research components and retention; there is no financial obligation to NHH. Pilot project will focus on a small cohort of 50 patients.

The Gerontological Association newsletter highlights the work of NHH's GEM nurse along with stories of students working in the hospital.

8. REPORTS

8.1 Finance and Audit Committee

B. Gerber provided the report of the Finance and Audit Committee.

The hospital experienced a net operating deficit of \$502,208 compared to a planned net operating deficit of \$947,337 for period ended February 29, 2016. The results are better than budget due to a number of factors including additional HSMR funding, lower activity, and timing of expenditures.

A 2008-2016 H-SAA Amendment Extension Agreement was received late last week. Differences since original discussions were highlighted in the updated report. This agreement will extend the current amending agreement to June 30, 2016. The Ministry of Health continues to develop a new H-SAA to replace the existing agreement with an anticipated release in June 2016.

On a Motion by B. Gerber, Seconded by P. Went, the Board of Directors approved the signing of the 2008-2016 Hospital Service Accountability Amending Agreement to June 30, 2016. Carried.

8.2 Governance Committee

B. Selby provided the report of the Governance Committee.

The OHA Governance Centre of Excellence Board self-assessment survey portal is now open. All members of the Board are requested to complete the on-line survey by April 25th.

8.3 Quality and Safety Committee

C. Tozer provided the report of the Quality and Safety Committee.

The 2016-2017 draft Quality Improvement Plan was reviewed by the Committee. The approved plan will be submitted to Health Quality Ontario and posted on the NHH public website.

On a Motion by C. Tozer, Seconded by L. Kay, the Board of Directors approved the 2016-2017 Quality Improvement Plan as presented. Carried.
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The draft quality indicator report was reviewed to establish the appropriate indicators for the coming year.

8.4 Improvement and Sustainability sub-Committee

J. Russell provided the report of the Improvement and Sustainability sub-Committee.

Work is progressing on implementation of the Hospital Improvement Plan through collaboration between NHH staff and physicians. Progress is being monitored to maintain timelines. Senior staff will be presenting to the CE LHIN in April on integration activities.

9. MATTERS FOR INFORMATION

9.1 Auxiliary Report

P. Page Hoisak provided the report of the Auxiliary.

The spring plant sale raised close to \$6000 for NHH. A final cheque has been presented to the hospital.

The stairway plants are recovering following nursing care provided.

9.2 Foundation Report

L. Stevenson provided the report of the Foundation.

10th Annual Biggest Coffee morning will be held on June 8th and will honour three members of the county. Proceeds will support the purchase of AEDs for placement in the hospital. L. Davis will be hosting an NHH event on June 9th from 8:30 – 10:30 am.

The Caring for Generations Society will host a special forum on May 11th. L. Davis will provide an update to donors on hospital news followed by a presentation on the internal medicine program.

Wine and Ale will be held on June 29th in Victoria Park, Cobourg. All information on upcoming events can be found at the Foundation office or on the Foundation website.

It was Moved by B. Selby and Seconded by D. Mann to receive all reports. Carried.
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10. IN CAMERA

On a motion from B. Selby and Seconded by L. Kay, the meeting moved to In-camera.

The in-camera meeting addressed matters related to the hospital improvement plan.

11. TERMINATION OF MEETING

The meeting was terminated at 9:00 pm on a motion from J. Hudson.