

NORTHUMBERLAND HILLS HOSPITAL BOARD OF DIRECTORS

January 7, 2016
Boardroom
MINUTES

Present: J. Russell, Chair; B. Gerber, T. McLean, L. Stevenson, J. Hudson, B. Selby, S. Olsen, P. Went, L. Kay, D. Mann, P. Page Hoisak, B. Carman, C. Gilmer, A. Stratford, M. Bhargava, D. Broderick, H. Brenner, L. Davis

D. Slater, K. Hook, M.A. Peek, M. McAllister

Regrets: C. Tozer

Staff: J. Gillard, C. Turk

1. CALL TO ORDER

J. Russell called the meeting to order at 5:00 pm.

2. CONFLICT OF INTEREST

None declared.

3. APPROVAL OF AGENDA

It was Moved by B. Selby and Seconded by J. Hudson to approve the agenda as circulated. Carried.

4. APPROVAL OF PREVIOUS MINUTES

It was Moved by B. Gerber and Seconded by T. McLean that the minutes of December 3, 2015 be approved as circulated. Carried.

5. CHAIR REMARKS

J. Russell wished all members a Happy New Year. It was noted that there would be no Committee reports at tonight's meeting as there were no meetings in December and outlined that further discussion on the Hospital Improvement Plan will be discussed in camera due to the nature of content. J. Russell reported that the Central East LHIN has scheduled a special meeting of their Board of Directors to review and discuss the NHH Hospital Improvement Plan on January 13th.

6. SENIOR STAFF REPORT

L. Davis provided a verbal report.

The senior staff has focused much of their attention on the Hospital Improvement Plan over the month of December. The hospital has seen fairly good bed capacity over the holidays; patient activity surge increased closer to the new year and is continuing although currently manageable levels. One case of influenza has been confirmed in the community by Public Health and NHH is seeing a high incidence of colds.

7. CHIEF OF STAFF REPORT

D. Broderick reported on the credentialing requests received by the Medical Advisory Committee. The applications have been reviewed and the applicants are recommended for privileges at NHH. The Board queried on the credentialing process

for midwives. D. Broderick reported that the process is the same for midwives as is for physicians and added that the three new midwives will help to increase volumes from the east catchment area.

Moved by D. Mann and Seconded by S. Olsen:

Whereas the Credentials Committee, in accordance with the NHH By-laws, has reviewed and recommended to the Medical Advisory Committee that the credentials of the person(s) named below are in order and;

Whereas the Medical Advisory Committee has reviewed and recommended to the Board of Directors;

The Board of Directors hereby grants the following privileges for the year ending March 31st, 2016:

- Jeannette Davies, Associate Midwife
- Lesley Kelly, Associate Midwife
- Liza van der Hoef, Associate Midwife
- Dr. Sirar Ibrahim – status change from Locum to Associate (Internal Medicine)
- Dr. Fraser Cameron – status change from Locum to Associate (Family Practice)

Carried.

9. MATTERS FOR INFORMATION

9.1 Auxiliary Report

P. Page Hoisak provided the report of the Auxiliary.

With thanks to Rotary, the poinsettia sales at NHH raised \$6900. Due to the popularity of this event, the Auxiliary is planning a spring flower sale event.

10.2 Foundation Report

L. Stevenson provided the report of the Foundation.

100% of the Foundation Board and 94% of the Hospital Board members have pledged support for the Equipped to Care campaign.

The Gala magazine has been published and circulated to the community with the local newspaper. \$193,000 was the final total of funds raised and was the best year ever for this event.

The Spry Family Christmas Tree event was a huge success and raised \$6700 in support of the NHH Foundation. The Reindeer Run, in partnership with the Cobourg YMCA, raised \$2000 and the new BinIt event fundraiser brought in another \$1000.

The Brand Awareness campaign has wrapped up and a report will be presented to the Foundation Board on February 10th.

The Father / Daughter ball will run for its second year in June.

It was Moved by B. Selby and Seconded by S. Olsen to receive all reports. Carried.

11. IN CAMERA

On a motion from B. Selby and Seconded by D. Mann, the meeting moved to In-camera.

The in-camera meeting addressed matters related to the Hospital Improvement Plan. Following motion to rise from in-camera, the Board of Directors put forward a motion to approve the Hospital Improvement Plan.

Whereas, on January 16, 2015, the NHH Board of Directors received and endorsed in principle the Coaching Team's report and agreed to establish a Board sub-committee to monitor progress and bring forward specific recommendations; and

Whereas, on October 15, 2015, the NHH Board of Directors received the Final Report of the Hay Group Operational Review; and

Whereas, on October 20, 2015, in a letter addressed to Wayne Gladstone, Chair, Central East LHIN Board of Directors, the NHH Board of Directors confirmed their intention to actively pursue all of the recommendations in the Final Report—including integration opportunities—that will improve how the hospital is governed and managed; improve quality and efficiency of care; and reduce costs; and

Whereas, on November 5, 2015, the NHH Board of Directors approved the 2016/2017 initiatives as outlined; these initiatives informed the first year of the Hospital Improvement Plan for presentation to the Central East LHIN in December, 2015;

Whereas, on December 3, 2015, the NHH Board of Directors approved the multi-year Hospital Improvement Plan presented on that date and;

Whereas, a number of changes have been made to the plans presented in November and December, 2015;

Superseding all previous NHH Hospital Improvement Plan related motions as described above, Moved by B. Gerber and Seconded by L. Kay, the NHH Board of Directors approves the multi-year NHH Hospital Improvement Plan dated January 5, 2016, as attached hereto, and including as follows:

- **immediate initiatives (for completion by March 2016), related to governance and management, with no annualized savings;**
- **short-term initiatives (for implementation by July 2016), related to utilization, clinical and operational efficiencies, with planned annualized savings totaling \$1,794,000 requiring one-time restructuring and transitional costs estimated at \$792,500;**
- **medium-term initiatives (targeted for implementation by April 2017) related to further utilization, clinical and operational efficiencies with potential annualized savings of \$1,039,000 requiring one-time restructuring costs estimated at \$519,500; and**
- **longer-term initiatives (targeted for completion by 2020) related to NHH's active pursuit of corporate, support and clinical integration opportunities, with potential annualized savings of \$2.27 million as indicated in the Operational Review requiring one-time restructuring costs estimated at \$1,135,000.**

CARRIED.

12. TERMINATION OF MEETING

The meeting was terminated at 8:13 pm on a motion from B. Gerber.