

NORTHUMBERLAND HILLS HOSPITAL BOARD OF DIRECTORS

**May 7, 2015
Boardroom
MINUTES**

Present: J. Russell, Chair; J. Hudson, B. Gerber, D. Broderick, T. Sears, B. Selby, T. McLean, M. Bhargava, D. Mann, C. Tozer, G. Metson, B. Carman, L. Davis, H. Brenner, A. Stratford
S. Olsen, J. Farrell, M. Parker, P. Went, S. Aldis Routh, K. Hook

Regrets: L. Kay

Staff: C. Turk, E. Vosburgh, J. Gillard

1. CALL TO ORDER

J. Russell called the meeting to order at 5:02 pm.

2. CONFLICT OF INTEREST

None declared.

3. HEALTH SCHOLARSHIPS PRESENTATION

J. Russell presented the annual NHH Health Professions scholarships to local students, Charlotte Ley and Kelsey Elchuk who had been selected as the recipients of this year's awards. A news release will be issued by Administration.

4. APPROVAL OF AGENDA

It was Moved by B. Selby and Seconded by T. Sears to approve the agenda as circulated. Carried.

5. APPROVAL OF PREVIOUS MINUTES

It was Moved by J. Hudson and Seconded by B. Gerber that the minutes of April 2nd, 2015 be approved as circulated. Carried.

6. CHAIR REMARKS

J. Russell noted the passing of Board Director Christine Stewart. The Board had a minute of reflection to remember Christine's contributions to the hospital and the community.

J. Russell reported on the resignation of E. Merbis from the NHH Board of Directors. T. McLean has stepped into the role of Vice Chair, Finance and Audit Committee.

The Board sub-committee to review improvement plans for the hospital has determined members and the first meeting will be scheduled for June. B. Selby will Chair this new committee.

J. Russell commented on several recognition events held this past month at NHH. The Volunteer Recognition event had representatives from the NHH Auxiliary, Foundation, St. John's Ambulance therapy dogs and the Board of Directors. The NHH staff and Physician Long Service and Education awards was also held in the NHH Education Centre.

J. Russell noted that this is Doctor Appreciation week. Drs. Stratford, Bhargava and Broderick were recognized by the Board. The annual physician recognition cocktail party will be held on June 4th at J. Russell's home, **beginning at 7 PM**. The Board meeting scheduled for this day will begin at 4:00 pm.

7. SENIOR STAFF REPORT

L. Davis reviewed the pre-circulated Senior Management report to the Board. Appreciation was extended to J. Russell for his participation in the NHH awards evening.

The week of May 11th, NHH will be recognizing National Nurses Week with a number of in house events and activities to celebrate nurses and nursing. Northumberland Quinte-West MPP Lou Rinaldi will visit the hospital for the annual "Take Your MPP to Work" initiative.

All local intravenous chemotherapy patients have been repatriated back to NHH following temporary relocation of this service to Lakeridge Health Oshawa due to a temporary shortage of clinical resources at NHH. Thank you's were extended to Community Care Northumberland for providing patients with transportation support during the disruption.

NHH participated in the CE LHIN broad-scale emergency measures exercise in advance of the Pan Am/Parapan Am Games this summer.

8. CHIEF OF STAFF REPORT

D. Broderick reported on the credentialing requests received by the Medical Advisory Committee. The applications have been reviewed and the applicants are recommended for privileges at NHH. D. Broderick extended appreciation to M. Canfield for her work in completing the reappointment application process.

Moved by J. Hudson and Seconded by T. McLean:

1. Whereas the Credentials Committee, in accordance with the NHH By-laws, has reviewed and recommends to the Medical Advisory Committee that the credentials of the person(s) listed below are in order and meet the criteria for re-Appointment to the Professional Staff for the year commencing April 1, 2015;

Whereas the Medical Advisory Committee has reviewed and recommended to the Board of Directors;

The Board of Directors hereby grants the following **2015 Re-Appointment privileges to April 2, 2016:**

Active Staff (Physicians, Psychiatrists and Dentists)

Dr(s) Al-Ali, Amin, Azzopardi, Barnard-Thompson, Barrie, Barrie, Bartlett, Basmajian, Bayer, Bhargava, Bonham-Carter, Broderick, Caldwell, Collins, Crawford, Daskalopoulos, Dobson, Elfirjani, Elhajj, Essak, Forbes, Geloso, Green, Gugliotta, Hakim, Hameed, Hassard, Haukioja, Haunts, Hinkkala, Ip, Jeong, Jokay, Knackstedt, Kotowycz, Krishnan, Kwok, Laidlaw, MacLeod, MacPherson, Marquardt, Marrocco, F., Marrocco, P., McGarry, McMillan, Mulé, Narine, A., Narine, P., Oluyole, Parravano, Pepper, Ruszkowski, Sharma, Shugarman, Smith, Sobowale, Stratford, A., Stratford, P., Swain, Tram, Vartian, Vaughan, Wijeyesinghe, Woodward, R., and Xi;

* Age >70 years¹ - **Further, Dr. M. W. Jones*** and **Dr. D. Moorsom***, as these physicians have met or exceeded the age of 70 years, and as per the Hospital By-Laws, their re-appointments will be approved PENDING receipt of a formal Performance Assessment / Review by their respective Department Chief.

* **Received and on file.**

Further, Dr. A. Emery status change from Active Family Medicine to Courtesy Family Medicine.

Further, Dr. D. Dersnah status change from Active Family Medicine to Courtesy Family Medicine.

Further, Dr. Entisar Ben Issa status change from Locum Internal Medicine to Associate Internal Medicine. **MAC will need to appoint a Supervisor for Dr. Ben Issa's Associate year (Dr. M. Bhargava)**

B. Carried.

9. REPORTS

9.1 Finance and Audit Committee

B. Gerber provided the report of the Finance and Audit Committee.

The Committee reviewed the draft 2014/15 annual financial statements and approved these for presentation to KPMG, external auditors, for their review and audit.

The Committee also reviewed a complete summary of funding for 2014-15 and received the CEO / CFO Certification for the quarter ended March 31, 2015.

The Request for Proposal for the CE LHIN-led Operational Review is still in development by the Central East LHIN; NHH's role will be to post the RFP.

9.2 Governance Committee

T. Sears provided the report of the Governance Committee.

The revised Community Engagement Framework was received by the Committee. The Committee recommends that the framework be available as a public document through the NHH website.

On a Motion by T. Sears, Seconded by J. Hudson, the Board of Directors approves the Community Engagement Framework as presented and the framework be made a public document through the hospital website. Carried.

The Board Self-evaluation survey for 2014-15 will be administered through the OHA's Governance Centre of Excellence. T. Sears noted that the link to the survey will be sent out this week and Board members are requested to complete the survey by May 22nd.

The Committee discussed potential speakers for the upcoming Annual General Meeting on June 18th. Letters of invitation will be sent to previous Hospital members to attend the AGM.

9.3 Quality and Safety Committee

C. Tozer provided the report of the Quality and Safety Committee.

The Committee received a presentation on the hospital insurance, provided through Healthcare Insurance Reciprocal of Canada (HIROC).

Two patient success stories were highlighted through the continuing program of "Through the Patient's Eyes". The case studies highlight the values at NHH.

The OHA is delivering an all-day webcast on June 8th entitled Quality as a Strategic Priority for the Board. NHH has registered and paid for this webcast to be offered at the hospital. All Board members are invited to attend.

L. Davis added that the hospital is researching options for a Quality and Safety Board in a public area and this board will be dedicated in memory of Christine Stewart. Donations made to the hospital on behalf of Christine may be used for this purchase.

10. MATTERS FOR INFORMATION

10.1 Auxiliary Report

G. Metson provided the report of the Auxiliary.

The Auxiliary will be holding their Annual General Meeting on May 19th. Elections for Executive positions will be coming to this meeting. Vacancies for the Directors are currently in review.

10.2 Foundation Report

L. Davis reported that the Foundation Board of Directors has indicated that a new representative from the NHH Board can join their meetings starting in September to allow time for the Board to select the new representative to replace C. Stewart.

<p>It was Moved by D. Mann and Seconded by B. Selby to receive all reports. Carried.</p>

11. IN CAMERA

On a motion from T. Sears and Seconded by B. Gerber, the meeting moved to In-camera.

The in-camera meeting addressed matters related to the Nominating Committee and the Medical Arts Building.

12. TERMINATION OF MEETING

The meeting was terminated at 7:15 pm on a motion from B. Gerber.