

**APPENDIX C - ATTESTATION**

**Attestation Form**

**Prepared in accordance with section 15 of the *Broader Public Sector Accountability Act, 2010* (BPSAA)**

**TO:** The Board of **Northumberland Hills Hospital**, (the "Board")

**FROM:** **Linda Davis, President and CEO**  
**Northumberland Hills Hospital**

**Date:** **June 4, 2015**

**RE:** **April 1, 2014 to March 31, 2015 ("the Applicable Period")**

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On behalf of the **Northumberland Hills Hospital** (the Hospital) I attest to:

- the completion and accuracy of reports required of the Hospital pursuant to section 6 of the BPSAA on the use of consultants;
- the Hospital's compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds;
- the Hospital's compliance with any applicable expense claims directives issued under section 10 of the BPSAA by the Management Board of Cabinet;
- the Hospital's compliance with any applicable prerequisite directives issued under section 11.1 of the BPSAA by the Management Board of Cabinet; and
- the Hospital's compliance with any applicable procurement directives issued under section 12 of the BPSAA by the Management Board of Cabinet,

during the Applicable Period.

In making this attestation, I have exercised care and diligence that would reasonably be expected of a **President and CEO** in these circumstances, including making due inquiries of Hospital staff that have knowledge of these matters.

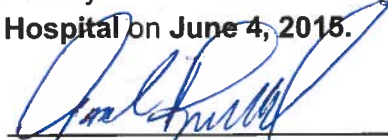
I further certify that any material exceptions to this attestation are documented in the attached Schedule A.

Dated at **Cobourg**, Ontario this **June 4, 2015**.



**Linda Davis, President and CEO**  
**Northumberland Hills Hospital**

I certify that this attestation has been approved by the Board of the **Northumberland Hills Hospital** on **June 4, 2015**.



**Jack Russell, Chair of the Board**  
**Northumberland Hills Hospital**

## SCHEDULE A to Attestation

1. Exceptions to the completion and accuracy of reports required in section 6 of the BPSAA on the use of consultants; **No known material exceptions**
2. Exceptions to the Hospital's compliance with the prohibition in section 4 of the BPSAA on engaging lobbyist services using public funds; **No known material exceptions**
3. Exceptions to the Hospital's compliance with the expense claims directive issued under section 10 of the BPSAA by the Management Board of Cabinet; **No known material exceptions**
4. Exceptions to the Hospital's compliance with the perquisites directive issued under section 11.1 of the BPSAA by the Management Board of Cabinet; **No known material exceptions**  
and
5. Exceptions to the Hospital's compliance with the procurement directive issued under section 12 of the BPSAA by the Management Board of Cabinet. **No known material exceptions**

**HOSPITAL REPORT ON CONSULTANT USE**

**Name of Hospital:** Northumberland Hills Hospital

**LHIN:** Central East LHIN

**Reporting Period:** April 1, 2014 to March 31, 2015

No.	Consultant Firm Name	Name and Title of Consulting Contract	Contract Term (original and amended)	Procurement Value (A) Original value plus (B) Value of amendments and (C) Total procurement value (\$) and (D) Total paid	Consultant Selection Process	Modifications to Agreement (Yes/No)
1	Jonathan Breslin, Phd	Ethics Framework	September 28/2012 to March 31/2016	(A) \$64,840 (B) NIL (C) \$64,840 (D) \$13,463.01 (2014/2015)	Open Invitational	No
2	Creating Gerontological Excellence (formerly Creating Excellence in Care)	Agreement for Services re: Clinical Leadership Services in Gerontology  Note: includes non-consulting services such as coaching, mentoring, facilitating and coordinating; difficult to separate out	September 17/2010 to March 31/2014  Extended: April 01/2014 to March 31/2015	(A) \$291,488 (B) \$96,350 (2014/15) (C) \$387,838 (D) \$58,983.62 (2014/2015)	Open Recruitment	Yes – agreement extended due largely to availability

**HOSPITAL REPORT ON CONSULTANT USE (continued)**

**Name of Hospital:** Northumberland Hills Hospital  
**LHIN:** Central East LHIN  
**Reporting Period:** April 1, 2014 to March 31, 2015

No.	Consultant Firm Name	Name and Title of Consulting Contract	Contract Term (original and amended)	Procurement Value (A) Original value plus (B) Value of amendments and (C) Total procurement value (\$) and (D) Total paid	Consultant Selection Process	Modifications to Agreement (Yes/No)
3	Janice Dusek	Allied Health Review	July 28/2014 to September 12/2014	(A) \$15,000 + tax (B) NIL (C) \$15,000 + tax (D) \$15,283.50 (including net tax)	Open Invitational	No
4	JD & Associates	Coaching Team Review	November 28/2014 to January 16/2015	(A) \$69,750 + tax (B) \$8,250 + tax (C) \$78,000 + tax (D) \$79,474.19 (including net tax)	Open Invitational	Yes – agreement amended to include narrative report
5	Zenita Hirji Consulting Service Inc	Agreement for Services Note: includes non-consulting services such as coaching, mentoring, facilitating and coordinating; difficult to separate out	March 23/2015 to December 31/2015	(A) \$55,500 + tax (B) NIL (C) \$55,500 + tax (D) \$3,056.70 (2014/2015)	Single Source	No

**HOSPITAL REPORT ON CONSULTANT USE**

**Name of Hospital:** Northumberland Hills Hospital – Seniors Care Network  
 Formerly Regional Specialized Geriatric Services (RSGS)

**LHIN:** Central East LHIN

**Reporting Period:** April 1, 2014 to March 31, 2015

No.	Consultant Firm Name	Name and Title of Consulting Contract	Contract Term (original and amended)	Procurement Value (A) Original value plus (B) Value of amendments and (C) Total procurement value (\$) and (D) Total paid	Consultant Selection Process	Modifications to Agreement (Yes/No)
1	KPMG	Strategic Plan Development	February 19, 2013 to August 15, 2013	(A) \$150,000 (B) \$30,868.25 Reduction in fees (C) \$119,131.75 (D) \$23,603.82 (2014/2015)	RFP issued Selection panel convened to select consultant based on objective scoring process	Yes – extended to September 30, 2013 with a reduction in fees Note: Late invoice in 2014/2015 for work completed in 2013/2014

**HOSPITAL REPORT ON CONSULTANT USE**

**Name of Hospital:** Northumberland Hills Hospital – Partners Advancing Transitions in Healthcare (PATH)

**LHIN:** Central East LHIN

**Reporting Period:** April 1, 2014 to March 31, 2015

No.	Consultant Firm Name	Name and Title of Consulting Contract	Contract Term (original and amended)	Procurement Value (A) Original value plus (B) Value of amendments and (C) Total procurement value (\$) and (D) Total paid	Consultant Selection Process	Modifications to Agreement (Yes/No)
1	Creating Excellence in Care	Gerontological Expertise Note: includes non-consulting services such as coaching, mentoring, facilitating and coordinating; difficult to separate out	September 2012 to June 30, 2015	(A) \$51,100.00 (B) NIL (C) \$51,100.00 (D) \$51,100.00	Open Recruitment Invitational Note: vendor of record with NHH	No
2	Rhythm Communication	Community Co-Operative Models	March 2014 to September 2014	(A) Hourly rate based on time required (B) \$0 (C) \$1,541.60 (D) \$1,541.60 (including net tax)	Invitational	No
3	Optimus SBR	Sustainability Plan	August 2014 to January 2015	(A) \$64,675.00 + tax (B) \$7,800.00 + tax (C) \$72,475.00 + tax (D) \$73,844.77 (including net tax)	Vendor of Record from 2012	Yes – extended scope of work