

NORTHUMBERLAND HILLS HOSPITAL

BOARD OF DIRECTORS

September 5, 2013

Boardroom

MINUTES

Present: D. Mann, J. Russell, J. Hudson, B. Gerber, B. Carman, C. Stewart, T. Sears, D. Pepper, J. Farrell, W. Copland, B. Brook, C. Tozer, C. Kwok, H. Brenner

J. Stalker, B. Selby, E. Merbis, P. Went

Regrets: G. Metson, H. Sculthorpe, D. Broderick, M. Essak,

Staff: C. Turk, J. Gillard, E. Vosburgh

1. CALL TO ORDER

D. Mann called the meeting to order at 5:00 pm

2. APPROVAL OF AGENDA

It was moved by D. Pepper and Seconded by B. Brook to approve with the addition of Credentials Report. Carried

3. APPROVAL OF PREVIOUS MINUTES

It was moved by J. Farrell and seconded by C. Stewart that the minutes of August 1, 2013 be approved with the following amendment: C. Stewart was present. Carried.

4. CONFLICT OF INTEREST

None

5. CHAIR REMARKS

None

6. CEO REPORT

None

7. Chief of Staff Report

None

8. REPORTS

8.1 Finance and Audit Committee

B. Gerber provided the report of the Finance and Audit Committee.

The Committee reviewed the 2013/14 Q1 interim financial statements, noting a net operating deficit of \$354,770. This is due mainly to operating pressures related to staffing and increased acuity. The financial statements do not yet reflect the anticipated increase in funding.

The Pictures Archiving Communications System (PACS) Service and Support Agreement for July 1, 2013 to March 31, 2019 was reviewed and recommended for approval by the Board. Board approval was received via email voting communication the week of August 19th, 2013.

J. Farrell queried on the current deficit and the 2012-13 recovery plan. C. Turk reminded the Board that the recovery plan is a 3-year plan. Mitigation strategies are in place for deficit relief and once in place, Senior Management is anticipating that they will achieve anticipated savings. There is continued work to do and the team is working diligently to address ongoing pressures. C. Stewart queried on the delay in the funding letters from the CE LHIN. C. Turk noted that the CE LHIN must review all funding communication received from the Ministry of Health and may request recommendations for corrections, as required.

C. Turk provided a presentation on the Hospital Service Accountability Agreement (H-SAA) refresh for 2013-2014. Senior Management recommends Board approval for the 2013-14 H-SAA extension to March 31, 2014. Performance targets for MRI are under negotiation with the CE LHIN and a summary of the final negotiated agreement and performance targets will be presented for review at the next Finance and Audit Committee meeting.

It was Moved by J. Farrell and Seconded by D. Pepper to approve the 2013-14 Hospital Service Accountability Agreement extension to March 31, 2014 once final performance target for MRI is confirmed and the agreement is reviewed and approved by the Finance and Audit Committee. Carried.

8.2 Governance Committee

T. Sears provided the report of the Governance Committee.

The Committee received an update on the Northumberland County Integration Strategy. A Governor's check-in meeting was held on August 28th. The meeting reviewed the impact of the proposed governance models on patient care and financial implications. Gaps in patient care have been identified by the Integration Planning Team.

The Committee reviewed the Committee Terms of Reference. Amendments were required and will be reviewed at the next meeting. The Committee also reviewed the 2013-14 work plan. Work will be required on the hospital by-laws during this cycle.

The Board Strategic Planning Session will be held on Friday October 4th and Saturday, October 5th. A draft agenda was circulated.

The Board Education Schedule was reviewed. Meeting dates for each presentation are still to be confirmed.

It was Moved by T. Sears and Seconded by C. Stewart to approve the 2013-14 tentative Education Schedule as circulated. Carried.

8.3 Facilities and Campus Development

J. Russell provided the report of the Facilities and Campus Development Committee.

Meetings have been held with the Town of Cobourg and Northumberland County staff to discuss possible partnership opportunities for the hospital land south of DePalma Drive. A land study proposal was developed by AECOM for the County and they will provide sketches for a health and wellness gateway with residential property. The study will be financed by the County.

8.4 Credentials Committee

H. Brenner provided the report of the Credentials Committee. A number of physician and midwife appointments were reviewed by the Committee and recommended for Board approval.

It was Moved by B. Gerber and Seconded by B. Brook to approve the following appointments:

New appointments:

1. Dr. May Elhadj (Locum OBS/GYN)
2. Dr. Terence Ip (Locum Anesthesia)
3. Sarah (King) Audley (Associate Midwifery)
4. Elaine Zettel (Associate Midwifery)

Appointments:

5. Dr. R. Chuhan, Courtesy Emergency Medicine
6. Dr. A. Al Sawi, Locum Nephrology
7. Savannah Chapman, Associate Midwife
8. Karen Rodrigue, Associate Midwife
9. Dr. Karim Soliman, Locum Internal Medicine (2013/14 Re-Appointment)
10. Dr. J. Shipley Courtesy Emergency Medicine (2013/14 Re-Appointment) change in status from former HFO Affiliate locum.

Carried.

9.0 Foundation Report

B. Copland provided the report of the Foundation.

The Foundation has begun presentation to the Town Councils for the 2014 Capital Campaign. These presentations have been well received. The Foundation is looking for donations totaling \$1 million from the Towns. Cardiac monitors account for a large portion of proceeds from the capital campaign.

The 2013 Biggest Coffee Morning raised \$35,000. The Caring for Generations Society is holding a welcome reception for incoming CEO, Linda Davis, on October 6th.

10.0 Auxiliary Report

None.

It was Moved by J. Hudson and Seconded by J. Farrell to receive all reports. Carried.

11. OTHER BUSINESS – Northumberland County Integration Update

The Board discussed the progress of the Integration Strategy.

D. Mann noted that a letter had been sent to the Central East LHIN from the Board Chairs of Northumberland Hills Hospital, Community Care Northumberland and the Port Hope Community Health Centre, which outlined concerns of the current Northumberland County Integration planning approach. A response was received from Wayne Gladstone, Board Chair, CE LHIN, acknowledging letter.

The Board reviewed the integration resolution motion from December 6th, 2012 and confirmed that current activities of the Board are in line with the resolution.

Discussion was held on both the lack of involvement of primary care in the integration process and demonstrated value-add for patients. It will be critical to provide clear, concise community engagement on proposed models and the current CE LHIN strategy of communication is inconsistent with the Board resolution.

Discussion continued on other concerns with the integration process, including a lack of link to PATH project, need for independent consultants to provide review, and insignificant savings from integration.

Following discussion, the Board agreed to request time extension to review integration models. The Board Integration Sub-committee will meet on September 16th to finalize response letter. In-depth discussion will be held at the Board Strategic Planning Session in October.

10. IN CAMERA

The meeting moved in-camera at 7:50 p.m. on a motion by J. Hudson and seconded by T. Sears.

The in-camera meeting addressed matters relating to the H-SAA extension.

11. TERMINATION OF MEETING

The meeting was terminated at 8:24 pm on a motion from B. Gerber.