

NORTHUMBERLAND HILLS HOSPITAL

BOARD OF DIRECTORS

May 2, 2013

5:00 pm - Boardroom

MINUTES

Present: D. Mann, Chair; B. Brook, J. Russell, B. Carman, J. Hudson, C. Tozer, B. Selby, J. Farrell, B. Gerber, D. Broderick, K. Jackson, C. Stewart, H. Sculthorpe, B. McInnes, H. Brenner

By phone: T. Sears, H. Pankratz

Regrets: A. Logan, G. Metson, D. Pepper, J. Parravano, A. Stratford

Staff: J. Gillard, C. Turk

1. CALL TO ORDER

D. Mann called the meeting to order at 5:10 pm.

2. HEALTH SCHOLARSHIPS PRESENTATION

D. Mann presented the annual NHH Health Professions scholarships to local student, Jenna Dickson. Jenna Dickson and Katelyn Wallace were the recipients of this year's awards. A news release making the announcement will be released by Administration.

3. CONFLICT OF INTEREST

None.

4. APPROVAL OF AGENDA

It was Moved by C. Stewart and Seconded by J. Hudson that the agenda be approved as circulated. Carried.

5. APPROVAL OF PREVIOUS MINUTES

It was Moved by J. Farrell and Seconded by B. Gerber that the minutes of April 4, 2013 be approved as circulated. Carried.

6. CHAIR REMARKS

J. Russell, acting Chair during photo shoot, noted the passing of the son of P. Chilibeck. Condolences were expressed from all Directors.

D. Mann noted that cards of thanks were received from R. Biron and K. Jackson.

7. CHIEF EXECUTIVE OFFICER'S REPORT

H. Brenner presented the report of the CEO.

- NHH received Accredited status from Accreditation Canada following a comprehensive survey completed the week of March 24th. NHH met 98% of the standards.
- Volunteers were recognized at the Volunteer Appreciation Week event held in the NHH bistro on April 24th.

- The Fifth Estate launched its “Vital Signs Project” with a related survey and website, Rate My Hospital. NHH was among hospitals that participated in the CBC survey to populate the website. H. Brenner fully supports the opportunity this venue provides to better understand the perspectives of our patients and caregivers.
- The 2012 Physician Services Agreement (PSA) was ratified in December 2012. The OHA has identified two ongoing issues that will need to identify in future negotiations: hospital on-call coverage and hospitalists.
- The Ontario Hospital Association (OHA) has published The Idea Book with intent to highlight outstanding improvement projects that can help other hospital's achieve similar success. NHH's multi-pronged ALC strategy was highlighted.

8. CHIEF OF STAFF REPORT

D. Broderick reviewed the report that was circulated to the Board. More discussion with physicians around the hospital on-call coverage (HOCC) issues has brought NHH closer to a resolution; most physicians are in support of the hospitalist program.

D. Broderick outlined recommendations from the Medical Advisory Committee to approve re-appointment and new physician privileges.

It was Moved by J. Hudson and Seconded by J. Russell to approve the following physician privileges:

- **NEW – Dr. Ryan Dobbs, Associate Emergency Medicine (Dr. Mulé, Supervisor)**
- **NEW – Dr. Amna Karabegovic, Locum Emergency Medicine (HFO Affiliate)**
- **2013 Re-Appointments for Dr(s) S. Hakim, D. Nayot, G. Swain, S. Elfirjani and S. Ng**

Carried.

9. REPORTS FROM COMMITTEES

9.1 QUALITY AND SAFETY COMMITTEE

K. Jackson provided the report of the Quality and Safety Committee.

The Committee received a presentation from M. Court, Patient Services Manager, and B. Ryan-James, Clinical Nurse Specialist, on a patient case study. The case study focused on how person-centered care and gerontological excellence were weaved into the care of a patient at NHH that supported a very positive outcome despite a complex clinical situation.

K. Jackson extended her appreciation to E. Vosburgh and M. Allan on their leadership during the Accreditation Survey. K. Jackson noted that an extension of appreciation to all staff for their diligent work during the comprehensive survey would be appropriate.

It was Moved by K. Jackson and Seconded by T. Sears to extend congratulations from the Board of Directors to all NHH staff for their support of exceptional patient care and commitment to quality.
Carried.

9.2 Finance and Audit Committee

B. Gerber provided the report of the Finance and Audit Committee.

The Committee reviewed the draft 2012/13 annual financial statements and approved for presentation to KPMG, external auditors, for their review and audit beginning the week of May 6th, 2013.

A capital request was presented to the Committee for infusion pumps. The existing CADD / PCA pain pumps and epidural pumps are beyond their useful life and no longer supported by vendors. The current contract for infusion pumps expires December 2013. The Committee recommended the purchase and replacement of CADD/PCA, epidural and syringe pumps, pending final agreement of the preferred terms and conditions with each of the vendors.

**It was Moved by B. Gerber and Seconded by J. Hudson to approve the purchase and replacement of CADD / PCA pain pumps, epidural pumps and syringe pumps for a total estimated one-time capital cost of \$290,500.
Carried.**

9.3 Governance Committee

J. Russell provided the report of the Governance Committee.

The Northumberland Integration Planning Team meetings continue weekly with H. Brenner in attendance. The first of the Governance check-in meetings was held this week with a review of the project schedule, partner services and governance structure options for integration.

The Annual General Meeting will be held on Thursday, June 20th at 7:00 pm in the NHH Education Centre. The theme of the meeting will be PATH, with speakers presenting patient stories.

The Committee reviewed the M-SAA Compliance Declaration that is required by all Health Service Providers. The senior executive team has reviewed the M-SAA requirements and, to the best of their knowledge, NHH is in compliance with its provisions and recommend the Board Chair sign off the Declaration of Compliance.

**It was Moved by J. Russell and Seconded by B. Carman to approve the Board Chair to sign the M-SAA Declaration of Compliance for October 1, 2012 to March 31, 2013.
Carried.**

10. FOUNDATION REPORT

No report

11. AUXILIARY REPORT

H. Brenner provided a verbal report on behalf of G. Metson.

The Auxiliary will be holding their Annual General Meeting on May 27th, celebrating the 90th anniversary of the Auxiliary in Northumberland County. The Spring Fever event will be held on May 11th.

<p>It was Moved by K. Jackson and Seconded by J. Russell that all reports be received. Carried</p>

12. OTHER BUSINESS

None

13. FOR INFORMATION/CORRESPONDENCE

14. QUESTIONS AND COMMENTS

None

15. IN CAMERA

The meeting moved to in-camera at 6:10 pm on a motion by J. Hudson and seconded by H. Sculthorpe

The in-camera meeting addressed matters relating to the Northumberland Integration, Nominating Committee and the CEO Selection Committee.

16. NEXT MEETING - June 6, 2013

17. TERMINATION OF MEETING

The meeting terminated at 7:56 pm on a motion from B. Carman.