

NORTHUMBERLAND HILLS HOSPITAL

BOARD OF DIRECTORS

April 4, 2013

5:00 pm - Boardroom

MINUTES

Present: D. Mann, Chair; J. Farrell, J. Hudson, B. Brook, J. Russell, B. Gerber, B. Selby, C. Stewart, A. Logan, G. Metson, D. Pepper, M. Parker, D. Broderick, H. Brenner, R. Biron

By phone: B. Carman, T. Sears

Regrets: K. Jackson, H. Sculthorpe, J. Parravano, A. Stratford

Staff: E. Vosburgh, J. Gillard, C. Turk

1. CALL TO ORDER

D. Mann called the meeting to order at 5:00 pm.

2. EDUCATIONAL PRESENTATION

Victoria van Hemert, Executive Director presented an overview of the Regional Specialized Geriatric Services program.

3. CONFLICT OF INTEREST

None.

4. APPROVAL OF AGENDA

It was Moved by B. Brook and Seconded by C. Stewart that the agenda be approved with the following amendment: item 13.1 CE LHIN Board Director be moved to In-Camera as it related to a contractual matter for the Hospital Services Accountability Agreement (H-SAA). Carried.

5. APPROVAL OF PREVIOUS MINUTES

It was Moved by J. Farrell and Seconded by J. Hudson that the minutes of March 7, 2013 be approved as circulated. Carried.

6. CHAIR REMARKS

D. Mann announced that Helen Brenner, Vice President Patient Services and Chief Nursing Executive, has accepted to serve as Interim Chief Executive Officer, effective April 15th, 2013. D. Mann noted that Senior Management and staff have been advised and a media release will be circulated. D. Mann extended his appreciation to John Hudson for his advice and assistance with respect to this matter.

7. CHIEF EXECUTIVE OFFICER'S REPORT

R. Biron provided a verbal report.

- Accreditation Canada surveyors were on site during the week of March 25th for the 2013 Accreditation Survey. The surveyors completed a thorough review of the organization focusing on quality and patient safety. The final report is due within 10

days. R. Biron extended his appreciation to Myonne Allan, Director of Quality and Elizabeth Vosburgh for their hard work in getting NHH ready for Accreditation.

- The Northumberland Integration Planning Team (NIPT) continues to meet weekly. Planning to this point has included the development of guiding principles and conflict of interest declarations for each organization. Recruitment of a facilitator has not been successful but the team is receiving full support from CE LHIN staff. Each team partner has outlined their organization's scope of services and current challenges. The NIPT has issued a Request for Proposal for a literature review. The Governance lead for NHH is Jack Russell and this group will be meeting on a quarterly basis with the first meeting at the end of April.
- National Volunteer Appreciation Week is the week of April 22nd. NHH will be holding an appreciation event on April 24th, starting at 10:30 am in the Bistro. The guest speaker is Rob Milligan, MPP. All Board Directors are invited to attend.
- A presentation was made to the University of Toronto Masters and Quality students on the PATH Project.

8. CHIEF OF STAFF REPORT

D. Broderick reviewed the report that was circulated to the Board.

D. Broderick outlined recommendations from the Medical Advisory Committee to approve re-appointment and courtesy physician privileges.

It was Moved by J. Farrell and Seconded by B. Brook to approve the following physician privileges:

Re-appointments:

ACTIVE STAFF

Dr(s) Al-Ali, Amin, Azzopardi, Barnard-Thompson, Barrie, Basmajian, Bayer, Bhargava, Bonham-Carter, Broderick, Caldwell, Collins, Crawford, Cross, Daskalopoulos, Dersnah, Dobson, Emery, Essak, Forbes, Geloso, Green, Gugliotta, Hameed, Hassard, Haukioja, Haunts, Hofmann, Islam, Jokay, Jones, Knackstedt, Kotowycz, Krishnan, Kwok, MacPherson, Maini, Marrocco, F., Marrocco, P., Michalski, Moorsom, Mule, Parravano, Pepper, Roifman, Ruszkowski, Scheer, Sharma, Sobowale, Stratford, A., Stratford, P., Vaga, Vaughan, Woodward, P., Woodward, R.

COURTESY STAFF

Dr(s) Banerjee, Beaubien, Biggar, Brooks, Butan, Carlyle, Cheung, T., Cheung, V., Connor, Dahle, Dickie, Doris, Durante, Farewell, Fenton, Guy, Hanson, Harris*, Hazell, Hughes, P., Hughes, Wm., Kammila, Kwan, Ling, Long, MacKenzie, Maher, Meade, Milroy, Morton, Nearing, Plue, Ravindran, Reesor, Rettle, Sewchand, Simon, Tesluk, A., Tesluk, R., VanDusen, Weir, White and Zeiler

MIDWIFERY STAFF

COMMUNITY CARE Beaudoin, Bone, Bonell, Brandson, Corbiere, Fleming, Gilanpour, Kwietniowski

NEWLIFE GROUP Barlow, Campbell, Croteau, Del Vecchio, Doiron, Wattam, Woosley

MED-EMERG INC - LOCUM SERVICE PROVIDERS (EMERGENCY MEDICINE)

Dr(s) Atkins, Chang, Dainton, Ducharme, Hilsden, Issley, Jefremova, Nahas, Zohrab

RE-APPOINTMENT CHANGE REQUESTS:

Dr. R. Beck – ACTIVE to COURTESY STAFF

Dr. A. Lywood – LOCUM to ASSOCIATE (FAMILY MEDICINE)

Dr. J. McMilan – LOCUM to COURTESY (EMERGENCY MEDICINE)

Dr. T. Woods – LOCUM to COURTESY (EMERGENCY MEDICINE)

Courtesy:

Dr. Nimish Purohit, COURTESY PSYCHIATRY

Dr. Susan Laidlaw, from COURTESY to ASSOCIATE (Emergency Medicine)

Dr. Paul Gibbons, from COURTESY to ASSOCIATE (Emergency Medicine)

Carried.

9. REPORTS FROM COMMITTEES

9.1 QUALITY AND SAFETY COMMITTEE

J. Farrell provided the report of the Quality and Safety Committee.

The Committee reviewed the 2013-14 Draft Quality Improvement Plan which is a continuation of the previous year's plan. J. Farrell briefly reviewed the quality initiatives included in the Plan.

It was Moved by J. Farrell and Seconded by C. Stewart to approve the 2013-2014 Quality Improvement Plan. Carried.

9.2 Finance and Audit Committee

B. Gerber provided the report of the Finance and Audit Committee.

A summary of funding confirmed to date and the variance report were reviewed. As previously reported, the net operating deficit is a result of loss of differential revenue and increased activity in the ICU and ER.

The 2013-2014 Hospital Service Accountability Agreement (H-SAA) will be an extension of the current agreement. The CE LHIN will be implementing a two part contingency process. Part one will be a one-month extension to April 30, 2013 with the existing 2012-13 schedule, indicators and targets. Part two will be a six-month amending agreement retroactive to April 1, 2013. The existing schedules, indicators and targets will be replaced with the new 2013/14 negotiated schedules, indicators and targets in this amending agreement.

It was Moved by B. Gerber and Seconded by J. Hudson to approve the the Board execution of

- i. the H-SAA one-month extension agreement to April 30, 2013 with existing 2012/2013 schedules, and**
- ii. the H-SAA six-month amending agreement for April 1, 2013 to September 30, 2013 with newly negotiated 2013/2014 schedules consistent with the 2013/2014 Hospital Accountability Planning Submission approved by the Board in March 2013.**

Carried.

10. FOUNDATION REPORT

A. Logan provided the Foundation report. The Foundation has set their Annual goal of \$1.6 million for 2013-14.

The Foundation Board received a presentation from Sarah Gibbens, Geriatric Emergency Management (GEM) nurse. A tour for the Beta Sigma Phi sorority was completed held through Diagnostic Imaging and the Birthing Suites.

Northumberland's Biggest Coffee Morning is being held in April. Dr. Broderick and Dr. Vaughan will be hosting coffee parties at their homes.

11. AUXILIARY REPORT

G. Metson provided the Auxiliary report. The Family Day Polar Dip was successful, with a total of \$3478.00 raised. The Bowling for Bucks event raised \$2653.00.

The Auxiliary will be holding their Annual General Meeting on May 27th, celebrating the 90th anniversary of the Auxiliary in Northumberland County. The Spring Fever event will be held on May 11th.

Recruitment continues for a Vice President and Director of Communications for the Auxiliary.

**It was Moved by D. Pepper and Seconded by J. Farrell that all reports be received.
Carried**

12. OTHER BUSINESS

D. Mann queried on Robert Biron's last day. R. Biron responded that this detail is still to be finalized with the Board Chair, but suspects that this will be his last Board meeting with Northumberland Hills Hospital. He will make himself available if deemed necessary in late April and early May. D. Mann extended appreciation from the entire Board of Directors for Robert's service to the Hospital and to the Community.

13. FOR INFORMATION/CORRESPONDENCE

14. QUESTIONS AND COMMENTS

None

15. IN CAMERA

The meeting moved to in-camera at 6:10 pm on a motion by J. Hudson and seconded by D. Pepper

The in-camera meeting addressed matters relating to the 2013-14 Hospital Services Accountability Agreement (H-SAA), Northumberland County Integration and the CEO Selection Committee.

16. NEXT MEETING - May 2, 2013

17. TERMINATION OF MEETING

The meeting terminated at 8:30 pm on a motion from B. Gerber.