

NORTHUMBERLAND HILLS HOSPITAL

BOARD OF DIRECTORS

February 7, 2013

5:00 pm - Boardroom

MINUTES

Present: D. Mann, Chair; D. Pepper, B. Carman, J. Hudson, B. Gerber, K. Jackson, A. Logan, C. Stewart, B. Brook, H. Sculthorpe, P. Fenner, R. Biron, D. Broderick

By phone: T. Sears, H. Brenner, J. Parravano, J. Farrell, J. Russell

Regrets: A. Stratford

Staff: E. Vosburgh, J. Gillard, C. Turk

1. CALL TO ORDER

D. Mann called the meeting to order at 5:00 pm.

2. EDUCATIONAL PRESENTATION

Trish Baird, Executive Director, Community Care Northumberland presented an overview of services provided by Community Care Northumberland.

3. CONFLICT OF INTEREST

None.

4. APPROVAL OF AGENDA

It was Moved by K. Jackson and Seconded by H. Sculthorpe that the agenda be approved as circulated. Carried.

5. APPROVAL OF PREVIOUS MINUTES

It was Moved by B. Brook and Seconded by J. Hudson that the minutes of December 6, 2012 be approved as circulated. Carried.

6. CHAIR REMARKS

D. Mann noted that a thank card from M. Parker was received and was being circulated.

7. CHIEF EXECUTIVE OFFICER'S REPORT

R. Biron reviewed the CEO report that was circulated to the Board.

- The Durham Region Community Integration draft service delivery model has been released for public feedback.
- Pat Campbell, OHA CEO, delivered a message in January which outlined a continued call for an evidence-based health system capacity plan.
- A presentation on the Northumberland PATH Project was provided by R. Biron at the MOHLTC one-day Health Links Early Adopter day. The Health Links strategy is similar to PATH, focusing on partnerships to improve transitions of care for high users of the health care system.

8. CHIEF OF STAFF REPORT

D. Broderick reviewed the report that was circulated to the Board.

D. Broderick outlined a recommendation from the Medical Advisory Committee to appoint Dr. Kirk Haunts to Chief of Family Medicine. Dr. Haunts has demonstrated interest in quality issues related to hospital practice and it was felt by D. Broderick that Dr. Haunts will exceed expectations for this role.

It was Moved by J. Hudson and Seconded by C. Stewart to approve the appointment of Dr. Kirk Haunts to Chief of Family Practice. Carried.

D. Broderick reviewed the Credentials Committee report. Seven physicians were recommended for staff privileges.

It was Moved by C. Stewart and Seconded by B. Brook to approve the following staff for privileges:

- Dr. Roy Marquardt, Hospitalist – ASSOCIATE FAMILY MEDICINE
- Dr. Norm Bartlett, COURTESY EMERGENCY MEDICINE
- CHANGE IN STATUS REQUEST - Dr. Hany Demian from MEI AFFILIATE LOCUM to NHH ASSOCIATE EMERGENCY MEDICINE
- Dr. Damian Wijeyesinghe – ASSOCIATE FAMILY MEDICINE
- Dr. Joanna Bostwick, COURTESY EMERGENCY MEDICINE – HFO Affiliate
- Dr. William Morton – LOCUM ANESTHETIST
- Dr. Philip McGuire – LOCUM EMERGENCY MEDICINE – HFO AFFILIATE

Carried.

9. REPORTS FROM COMMITTEES

9.1 Governance Committee

D. Pepper provided the report of the Governance Committee.

The Committee reviewed the new Board policy for Community Board Members. It was recommended for approval by the Board with the policy in effect for new Community Members and existing Community members to be grandfathered.

It was moved by D. Pepper and seconded by K. Jackson to approve Board Policy I-013 Community Members with grandfathering of current Community Members. Carried.

The Committee reviewed the revised Nominations Committee Terms of Reference which were amended to reflect the possible selection of Directors from existing Community Members.

It was moved by D. Pepper and seconded by H. Sculthorpe to approve the amended Nominations Committee Terms of Reference. Carried.

The Committee reviewed the revised Board Policy I-009 CEO COS Compensation Evaluation. As part of the auditor's report, a section has been included in the procedure to address implementation of all approved changes to compensation and benefits must be directed in writing to VP of Human Resources for the CEO and to the CEO in the case of the Chief of Staff.

It was moved by D. Pepper and seconded by B. Carman to approve Board Policy I-009 CEO COS Compensation Evaluation as amended. Carried.

The Committee received a briefing note outlining a voluntary integration initiative between Northumberland Hills Hospital, Campbellford Memorial Hospital and Ontario Shores for Mental Health. The integration will facilitate the implementation of best practices and access to specialized mental health services through the Community Mental Health Program for west Northumberland. There is no financial impact on NHH. A memorandum of understanding was developed to support the formal partnership.

It was moved by D. Pepper and seconded by J. Hudson to approve the Memorandum of Understanding between NHH, Campbellford Memorial Hospital (CMH) and Ontario Shores Center for Mental Health Sciences (Ontario Shores) to support the formal partnership of the Community Mental Health Programs of Northumberland Hills Hospital and Campbellford Memorial Hospital with Ontario Shores Center for Mental Health Sciences, and to submit to the Central East LHIN the formal partnership between the organizations as a voluntary integration. Carried.

R. Biron reviewed the 2013 Accreditation status with the Committee. A mock Accreditation survey will be held with the NHH Board prior to the survey. Once the facilitator has provided dates for the mock survey, an invitation will be sent out to the Board of Directors.

The Committee received an update on the Northumberland Integration Strategy. An organizing meeting of the executive leads of the Northumberland partners has been held and Terms of Reference with guiding principles was developed; these principles are consistent with NHH Board commitments for integration. Recruitment for an integration facilitator has begun and is being organized by Campbellford Memorial Hospital.

9.2 QUALITY AND SAFETY COMMITTEE

K. Jackson provided the report of the Quality and Safety Committee.

The Committee received a presentation from Pam Garratt on the NHH Pharmacy department. Following the presentation, a tour was provided of the unit.

M. Brown, Geriatric Specialist, provided a presentation and education on safe mobility programs at NHH and the expansion of falls prevention from a gerontological perspective.

9.3 Finance and Audit Committee

B. Gerber provided the report of the Finance and Audit Committee.

A summary of funding confirmed to date was reviewed. Additional funding received for HBAM and QBP funding, Pay for Results, and MRI Wait Time reflects the efficiencies and high performance of NHH. A funding letter is expected for additional cataract volumes.

The Committee reviewed the Q3 interim financial statements which shows a net operating deficit of \$268,030 and forecasted year-end operating deficit of \$375,000. Co-payment reduction is reflected in the deficit and is mainly attributed to lower benefit coverage of patients.

10. FOUNDATION REPORT

A. Logan provided the Foundation report. The Foundation has exceeded their goal for the Light Up a Life event at \$133,000.

The Docs versus Cops hockey game is scheduled for Family Day. The event is free to the public with request for donations. The Foundation Board will be attending an ethics planning session on March 6th.

11. AUXILIARY REPORT

P. Fenner provided the Auxiliary report. The Auxiliary continues to face shortage of volunteers and is currently undergoing a strategic planning exercise. All fundraising events are under review.

<p>It was Moved by B. Gerber and Seconded by J. Hudson that all reports be received. Carried</p>

12. OTHER BUSINESS

D. Mann distributed the Board Self-assessment evaluation for completion.

13. FOR INFORMATION/CORRESPONDENCE

A letter from the CE LHIN was pre-circulated for information.

D. Mann announced that he had received a letter of resignation from R. Biron, who has accepted the position of President and CEO at The Scarborough Hospital. Board extended their congratulations to Robert on his new position. R. Biron will remain with NHH for approximately three months to ensure a smooth transition. D. Mann encouraged Board Directors to email him any thoughts about the transition.

14. QUESTIONS AND COMMENTS

None

15. IN CAMERA

The meeting moved to in-camera at 6:32 pm on a motion by C. Stewart and seconded by H. Sculthorpe

The in-camera meeting addressed matters relating to the President and CEO position.

16. NEXT MEETING - March 7, 2013

17. TERMINATION OF MEETING

The meeting terminated at 6:55 pm on a motion from K. Jackson.