

# NORTHUMBERLAND HILLS HOSPITAL

## BOARD OF DIRECTORS

May 3, 2012

5:00 pm - Boardroom

## MINUTES

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Present: Doug Mann, First Vice Chair; J. Hudson, Chair, J. Farrell, K. Jackson, J. Parravano, B. Gerber, G. Metson, B. Carman, C. Stewart, H. Sculthorpe, G. DeBruyn, J. Stalker, T. Sears, A. Logan, B. Brook (phone), A. Stratford, R. Biron, H. Brenner, D. Broderick

Regrets: J. Russell, D. Pepper

Staff: C. Turk, E. Vosburgh, J. Gillard

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**1. CALL TO ORDER**

D. Mann, First Vice Chair, chaired the meeting and called the meeting to order at 5:00 pm.

**2. CONFLICT OF INTEREST**

None

**3. APPROVAL OF AGENDA**

It was Moved by K. Jackson and Seconded by C. Stewart that the agenda be approved as circulated. Carried

**4. APPROVAL OF PREVIOUS MINUTES**

It was Moved by J. Farrell and Seconded by B. Gerber that the minutes of April 5, 2012 be approved as circulated. Carried.

**5. CHAIR REMARKS**

D. Mann welcomed Tom Sears to the Board of Directors, completing vacancy term of N. O'Nians.

J. Hudson remarked on the recent volunteer recognition event held at NHH and commented that the event was heartwarming both in the number of volunteers who attended but also due to the recognition of long-time volunteer Marg Gear. J. Hudson extended his gratitude to J. Gillard for her work in planning this event.

**6. CHIEF EXECUTIVE OFFICER'S REPORT**

R. Biron provided verbal report.

- NHH welcomed the successful birth of 13 ducklings in the Rotary Courtyard this week.
- C-diff outbreak continues but good progress in containment has resulted in no new cases reported. The department is again admitting patients.
- A Community focus group is planned for next week for the Life Lease proposed development on hospital property. Board Directors were encouraged to extend invitation to friends and colleagues.

**7. CHIEF OF STAFF'S REPORT**

D. Broderick announced that Dr. Bhargava, Internal Medicine and Dr. Al-Ali, General Surgeon, were on staff and expected to begin full time at NHH in early summer.

D. Broderick presented the credentialing motion for new physician appointments.

**It was moved by B. Carman and seconded by J. Farrell that the following new physician appointments are approved:**

Dr. M. Bhargava – ASSOCIATE – Internal Medicine  
Dr. Adam Hoffman – LOCUM – Internal Medicine  
Dr. K. Al-Ali – LOCUM – General Surgery  
Dr. Jordan Chenkin – COURTESY – Emergency Medicine (HFO)  
Dr. Abdolreza Paki Javan – COURTESY – Emergency Medicine (HFO)

**CARRIED.**

**8. REPORTS FROM COMMITTEES**

**8.1 QUALITY AND SAFETY COMMITTEE**

K. Jackson provided the report of the Quality and Safety Committee.

A presentation and tour of the Dialysis Department was presented to the Committee by A.M. Sutherland.

The Committee received announcement that Myonne Allan had accepted the position of Director, Quality and Safety for NHH. A recommendation was made that Myonne join the Quality and Safety Committee of the Board, effective June 2012.

**8.2 FINANCE AND AUDIT COMMITTEE**

B. Gerber provided the report of the Finance and Audit Committee.

The year end financial audit continues. The Committee reviewed the year-end adjustments and draft financial statements. The final audited statements will be brought to the next meeting of the Committee for review and approval.

The 2011/12 capital equipment status report was reviewed. \$2.7 million of capital purchases were fully funded by the Foundation and Auxiliary donations, and Ministry grants.

The Schedule G M-SAA Compliance Declaration was brought forward to the Committee. As there was no quorum for the meeting, the item was brought forward to the Board of Directors.

**It was moved by C. Stewart and seconded by J. Farrell to approve the Board Chair to sign Schedule G – M-SAA Declaration of Compliance.**  
**CARRIED.**

**10. FOUNDATION REPORT**

A. Logan provided the Foundation report.

The Foundation is hosting a speaker engagement with Rona Maynard on May 10<sup>th</sup>. Tickets are available at the Foundation office.

Other upcoming Foundation events include Golf for Health tournament, Street Hockey Festival and a behind the scenes tour for Allied Professionals. The Foundation CEO Forum has been rescheduled for May 24<sup>th</sup>.

The Foundation has announced that \$2.1 million has been donated to NHH in the past year for major equipment purchases. A media release was sent out today.

**11. AUXILIARY REPORT**

G. Metson provided the Auxiliary report.

A gardening event, Spring Fever, will be held on May 12<sup>th</sup> at Scott's Barn.

The Auxiliary Annual General Meeting is being held on May 15<sup>th</sup>. Scott Pepin, Director, Ontario Shores, will be the keynote speaker for the meeting.

<p><b>It was Moved by H. Sculthorpe and Seconded by T. Sears that all reports be received. Carried</b></p>
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**12. OTHER BUSINESS**

**13. FOR INFORMATION/CORRESPONDENCE**

None.

**14. QUESTIONS AND COMMENTS**

None

**15. IN CAMERA**

The meeting moved to in-camera at 5:25 pm on a motion by B. Carman and seconded by C. Stewart.

The in-camera meeting addressed matters relating to the Board Nominating Committee and the Executive Compensation Committee.

**16. NEXT MEETING  
June 7, 2012**

**17. TERMINATION OF MEETING**

The meeting terminated at 7:20 pm on a motion from T. Sears.