

# **NORTHUMBERLAND HILLS HOSPITAL**

## **BOARD OF DIRECTORS**

**April 5, 2012**

**5:00 pm - Boardroom**

## **MINUTES**

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**Present:** J. Hudson, Chair; B. Carman, D. Pepper, K. Jackson, B. Brook, D. Mann, J. Farrell, B. Gerber, C. Stewart, H. Sculthorpe, G. DeBruyn, A. Stratford, R. Biron, H. Brenner

**Regrets:** J. Parravano, D. Broderick, J. Russell, G. Metson, A. Logan

**Staff:** C. Turk, E. Vosburgh, J. Gillard

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**1. CALL TO ORDER**

J. Hudson called the meeting to order at 5:00 pm.

**2. EDUCATIONAL PRESENTATION**

Bev Ryan-James, Clinical Nurse Specialist, provided a presentation on the Role of the Clinical Nurse Specialist in Gerontological Practice.

**3. CONFLICT OF INTEREST**

None

**4. APPROVAL OF AGENDA**

It was Moved by D. Pepper and Seconded by B. Brook that the agenda be approved as circulated. Carried

**5. APPROVAL OF PREVIOUS MINUTES**

It was Moved by B. Gerber and Seconded by H. Sculthorpe that the minutes of March 8, 2012 be approved as circulated. Carried.

**6. CHAIR REMARKS**

J. Hudson noted that the Ontario Hospital Association (OHA) had recently announced the appointment of President and CEO, Pat Campbell.

**7. CHIEF EXECUTIVE OFFICER'S REPORT**

R. Biron provided verbal report.

- The LHIN has announced that there will be a 0% funding increase for the 2012-13 fiscal year. New funding formula will shift funding between hospitals; no specific information has been received and it is too early to assess the impact on NHH. Bill 55 will receive a second reading near the end of April.
- Helen Brenner was the guest speaker at a recent OHA Conference on Senior Friendly Hospitals. Helen has reported that based on her learning at the conference, NHH is keeping pace with the larger centers with gerontological practices.
- CIHI has released the first Canadian Hospital Report with 21 indicators comparing hospitals. The report is in early stages of review at NHH.

- A reminder to all Board Directors that Hospital memberships must be purchased by April 26<sup>th</sup>.

## 8. CHIEF OF STAFF'S REPORT

R. Biron presented the Credentialing motions on behalf of D. Broderick.

**It was moved by K. Jackson and seconded by D. Mann that the following physicians are approved for annual re-appointment as follows:**

**ACTIVE PROFESSIONAL STAFF:**

**Dr(s)** Abdel-Hadi, Amin, Azzopardi, Barnard-Thompson, Barrie, Basmajian, Bayer, Beck, Bonham-Carter, Broderick, Caldwell, Collins, Cross, Daskalopoulos, Dersnah, Dobson, Duchaine, Emery, Essak, Forbes, Geloso, Green, Gugliotta, Hakim, Hameed, Hassard, Haukioja, Haunts, **Hazell\***, Iny, Islam, Jokay, Jones, Knackstedt, Kotowycz, Krishnan, Kwok, Maini, B., Marrocco, F., Marrocco, P., McAlister, McMillan, Michalski, Moorsom, Mule, Narini, Parravano, Pepper, Perera, Roifman, **Routh\*\***, Ruszkowski, Sathiaselalan, Sobowale, Stratford, A., Stratford, P., Swain, Vaughan, Woods, Woodward, P., Woodward, R.

**Hazell\*** - requesting a change to COURTESY as of July 1, 2012

**Routh\*\*** - requesting a change to COURTESY (as of 01 April 2012)

**CARRIED.**

**It was moved by B. Brook and seconded by C. Stewart that the following physicians are approved for annual re-appointment as follows:**

**COURTESY PROFESSIONAL STAFF:**

**Dr(s)** Banerjee, Beaubien, Biggar, Butan Carlyle, Cheung, T., Cheung, V., Connor, Dahle, Dickie, Doris, Durante, Farewell, Fenton, Hanson, Harris, Hughes, P., Hughes, Wm., Kammila, Kwan, Lang, Mackenzie, Maher, Meade, Milroy, Morton, Nearing, Plue, Ravindran, Reesor, Rettle, Sewchand, Simon, Swales, Tesluk, A., Tesluk, R., Van Dusen, Weir, White and Zeiler

**CARRIED.**

**It was moved by B. Carman and seconded by K. Jackson that the following MIDWIVES listed below were recommended for 2012 Re-Appointment, as follows:**

T. Barlow\*, L. Bonell\*, J. Brandson, A. Campbell, E. Croteau\* (on MLOA until Oct 1 2012); D. Doiron, L. Fleming, K. Kwietniowski, S. Roy\*, A. Schoonheydt\*, T. Woosley\* (Gilanpour did not need to re-apply as she was just credentialed)

\* requested a change in status to Active Midwifery Staff (from Associate / Locum)

**CARRIED.**

## **9. REPORTS FROM COMMITTEES**

### **9.1 QUALITY AND SAFETY COMMITTEE**

K. Jackson provided the report of the Quality and Safety Committee.

A presentation on the process of critical incident reviews was provided to the Committee by E. Vosburgh. The process focuses on the needs of the patient, disclosure to patient and appropriate notification to NHH staff.

The Committee reviewed the Patient Satisfaction Survey process administered at NHH by NRC Picker. The reports are reviewed by the Quality and Practice Committees and are used to develop quality improvement initiatives.

The Committee reviewed the 2012/13 Quality Improvement Plan (QIP). All improvement initiatives have been reviewed and are achievable for the organization. Priority 1 initiatives include hand hygiene and Emergency Department wait times and patient satisfaction.

**It was moved by K. Jackson and seconded by J. Farrell to approve the 2012-2013 Quality Improvement Plan as presented.**

**CARRIED.**

### **9.2 FINANCE AND AUDIT COMMITTEE**

B. Gerber provided the report of the Finance and Audit Committee.

The Committee reviewed the impact of the HIRF funding review. NHH has a Facility Condition Index (FCI) of 0.01; only hospitals with an FCI greater than 0.3 will be eligible to receive HIRF funding.

The interim financial report to February 2012 shows an operating surplus of \$452,448 compared to a planned operating surplus of \$335,715. Additional funding and revenue, timing of expenditures and supply chain improvements account for the improved operating result.

A 3-month Hospital Service Accountability Amending Agreement extension for April 1 to June 30, 2012 has been received. This extension has the same operating funding, target and performance obligations as the existing agreement

**It was moved by B. Gerber and seconded by C. Stewart to approve the signing of the April 1, 2012 to June 30, 2012 Hospital Service Accountability Amending Agreement.**

**CARRIED.**

## **10. FOUNDATION REPORT**

No report.

## **11. AUXILIARY REPORT**

<p><b>It was Moved by D. Mann and Seconded by H. Sculthorpe that all reports be received.</b> <b>Carried</b></p>
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**12. OTHER BUSINESS**

**13. FOR INFORMATION/CORRESPONDENCE**

None.

**14. QUESTIONS AND COMMENTS**

None

**15. IN CAMERA**

The meeting moved to in-camera at 5:55 pm on a motion by D. Pepper and seconded by B. Brook.

The in-camera meeting addressed matters relating to the Board Nominating Committee.

**16. NEXT MEETING**

**May 3, 2012**

**17. TERMINATION OF MEETING**

The meeting terminated at 6:37pm on a motion from D. Mann.