

NORTHUMBERLAND HILLS HOSPITAL

BOARD OF DIRECTORS

March 8, 2012

5:00 pm - Boardroom

MINUTES

Present: J. Hudson, Chair; J. Russell, H. Sculthorpe, B. Gerber, D. Pepper, M. Parker, D. Broderick, K. Jackson, J. Parravano, H. Brenner, R. Biron

Regrets: A. Stratford, R. Carman, G. Metson, A. Logan, D. Mann, J. Farrell, B. Brook, C. Stewart

Staff: C. Turk, E. Vosburgh, J. Gillard

1. CALL TO ORDER

J. Hudson called the meeting to order at 5:03 pm. A moment of silence was held in memory of N. O'Nians.

2. EDUCATIONAL PRESENTATION

Julie Clark, Director Interprofessional and Ethical Practice, provided presentation on Interprofessional Practice at NHH.

3. CONFLICT OF INTEREST

None

4. APPROVAL OF AGENDA

It was Moved by J. Russell and Seconded by K. Jackson that the agenda be approved as circulated. Carried

5. APPROVAL OF PREVIOUS MINUTES

It was Moved by D. Pepper and Seconded by J. Russell that the minutes of February 2, 2012 be approved as circulated. Carried.

6. CHAIR REMARKS

J. Hudson announced that many of the Hospital Auxiliary were recognized at the 2012 Cobourg Civic Awards. In addition, John expressed his congratulations to Lynda Kay on receiving the Mayor's Award of Distinction at the ceremony.

J. Hudson expressed his gratitude to Cecilia Nasmith from Northumberland Today and to Jennifer Gillard for their articles in memoriam of Nick O'Nians.

7. CHIEF EXECUTIVE OFFICER'S REPORT

R. Biron reviewed the CEO report that was circulated to the Board.

- A summary of the report from Don Drummond from the health care perspective outlines the significant work ahead for the health sector.
- The Central East LHIN has taken a step forward into further integrating primary care into local health planning by appointing Primary Care leads for the CE LHIN.

- The Board of the CE LHIN has passed a motion to support the facilitated integration strategy for Community Support Service agencies and Community Health Centres to be completed over the next three years.
- A briefing note was circulated outlining a current drug shortage of injectable pharmaceuticals due to production and distribution issues at Sandoz Canada. NHH is monitoring the situation closely and working with the CE LHIN, MOHLTC, OHA and the hospital group purchasing organizations. No shortage is anticipated in the short term. Regular updates will be provided.

8. CHIEF OF STAFF'S REPORT

D. Broderick provided verbal report. The recruited physician for internal medicine has received license approval from the College of Physicians and Surgeons of Ontario (CPSO) and will be starting coverage one week per month until July at which time regular shifts will be in place. This is welcome news for the organization.

The minutes of the Medical Advisory Committee meeting that was held on February 21, 2012 were reviewed in respect of Physician Credentialing. All physicians and professional staff have been vetted through the Physician Credentialing Committee and the Medical Advisory Committee.

It was moved by H. Sculthorpe and seconded by B. Gerber that the following physicians are approved for privileges as follows:

- **Dr. Larbi Benhabib – Courtesy Emergency Medicine**
- **Dr. Kevin Carter – Courtesy Emergency Medicine**

CARRIED.

9. REPORTS FROM COMMITTEES

9.1 QUALITY AND SAFETY COMMITTEE

K. Jackson provided the report of the Quality and Safety Committee.

A tour and presentation of the Maternal Child Department and the MOREob quality initiative was provided to the Committee by L. McCullough and Dr. Barnard-Thompson. The Committee was impressed by the quality of the patient centred care apparent in the unit.

The Committee reviewed the third quarter Quality Indicator Report and Quality Improvement Plan. K. Jackson noted that NHH was on track to complete the eighty-four initiatives included in the Quality Improvement Plan for 2011-12.

A presentation on the 2011 Employee Experience Survey results was provided. A discussion was held on current physician recruitment status in the Hospital.

9.2 GOVERNANCE COMMITTEE

D. Pepper provided the report of the Governance Committee.

A final review of the 2012-13 Strategic Goals and Objectives was undertaken. The objectives have been designed to achieve balance with day-to-day operations and quality improvement projects.

It was moved by D. Pepper and seconded by J. Russell to approve the 2012-2013 Strategic Goals and Objectives as circulated.

CARRIED.

D. Pepper reviewed the audit proposal from KPMG that was pre-circulated to the Board. Executive salaries are tied to five initiatives in the Quality Improvement Plan. KPMG has submitted a proposal to provide an independent audit of the results tied to executive compensation.

It was moved by D. Pepper and seconded by B. Gerber to approve the KPMG audit for the 2011-2012 Quality Improvement Plan executive compensation component.

CARRIED.

A briefing note on the Volunteer Integration for the Mental Health inpatient bed registry program and emergency department mental health common assessment tool was pre-circulated to the Board. This is a formal integration that is seen favourably by the CE LHIN. The materials for submission have been completed by Ontario Shores. This initiative has no impact on NHH resources but substantial benefits to patients.

It was moved by D. Pepper and seconded by H. Sculthorpe to approve the volunteer integration initiative of the Central East LHIN Mental Health Bed Registry and Emergency Department Common Assessment Tool.

CARRIED.

A tentative date for the Annual General Meeting of June 21, 2012 was presented to the Committee. The theme for the AGM will center on health reform. The Committee agreed to recommend the proposed date to the Board for approval.

It was moved by D. Pepper and seconded by K. Jackson to approve June 21, 2012 as the date of the Annual and Special Meeting of the Members.

CARRIED.

9.3 FINANCE AND AUDIT COMMITTEE

B. Gerber provided the report of the Finance and Audit Committee.

The Committee reviewed the interim financial statements to January 31, 2012. The current operating surplus of \$398,625 is a result of additional funding and revenue, timing of expenditures and supply chain improvements. An estimated \$22,500 in costs is associated with the VRE outbreak in December/January.

A second quarter premium for meeting targets under the Emergency Department pay for results program will be received by NHH for \$32,700 in one-time funding and is based on second quarter performance.

The MOHLTC has changed the funding methodology for Hospital Infrastructure Renewal Fund (HIRF) allocations for 2011/12. As a result, NHH will not be receiving a 2011/12 HIRF grant. This funding loss will negatively impact the 10-year capital plan.

The CE LHIN is indicating that an extension of the current H-SAA will be in place until June 30, 2012 with the same funding and targets. No funding announcements have been made but the LHIN is anticipating a 0-1% funding increase for inflation. Management is working on strategies to balance if funding is less than 1%.

9.3 FACILITIES AND CAMPUS DEVELOPMENT COMMITTEE

J. Russell provided the report of the Facilities and Campus Development Committee.

A focus group session was held in February with local real estate agents regarding the Life Lease proposed development. A community focus group will be held in early May led by Zock and Associates.

A draft commercial lease was presented to the Family Health Team. The FHT has requested a more flexible lease term. Negotiations will continue in coming months to arrive at a mutually acceptable agreement.

10. FOUNDATION REPORT

R. Biron presented the report of the Foundation.

The Royal Canadian Legion has recently made a donation to assist with equipment purchases for the Surgical Services program. Two local estates have donated legacy gifts to NHH in amounts of \$200,000 and \$20,000.

The Colborne Rotary Club has made their tenth and final payment of \$5,000 towards a \$50,000 pledge made in 2001 to help build the current hospital. R. Biron and R. Cunningham will be attending their April meeting to extend our appreciation.

Two golf tournaments are planned for this summer. The annual Fisher's Golf Tournament for Health will celebrate its 16th year and the OHA Executive Golf Tournament will be held in August and hosted by NHH.

The Caring for Generations Society is hosting a lecture by Rona Maynard on May 10th to coincide with Mental Health Week.

11. AUXILIARY REPORT

No report.

**It was Moved by K. Jackson and Seconded by J. Russell that all reports be received.
Carried**

12. OTHER BUSINESS

13. FOR INFORMATION/CORRESPONDENCE

None.

14. QUESTIONS AND COMMENTS

None

15. IN CAMERA

The meeting moved to in-camera at 6:18 pm on a motion by H. Sculthorpe and seconded by J. Russell.

The in-camera meeting addressed matters relating to the procurement of capital equipment.

**16. NEXT MEETING
April 5, 2012**

17. TERMINATION OF MEETING

The meeting terminated at 6:34pm on a motion from K. Jackson.