

NORTHUMBERLAND HILLS HOSPITAL

BOARD OF DIRECTORS

February 2, 2012

5:00 pm - Boardroom

MINUTES

Present:	J. Hudson, Chair; D. Mann, J. Russell, J. Farrell (phone), D. Pepper, K. Jackson, B. Gerber, B. Brook, C. Stewart, M. Parker, H. Brenner, D. Broderick, R. Biron
Regrets:	A. Stratford, N. O'Nians, H. Sculthorpe, R. Carman, G. Metson, A. Logan, J. Parravano
Staff:	C. Turk, E. Vosburgh

1. CALL TO ORDER

J. Hudson called the meeting to order at 5:03 pm.

2. EDUCATIONAL PRESENTATION

Maryann Brown, Geriatric Specialist, provided presentation on the NHH Gerontological Framework.

3. CONFLICT OF INTEREST

None

4. APPROVAL OF AGENDA

It was Moved by D. Pepper and Seconded by K. Jackson that the agenda be approved as circulated. Carried

5. APPROVAL OF PREVIOUS MINUTES

It was Moved by J. Farrell and Seconded by J. Russell that the minutes of January 5, 2012 be approved as circulated. Carried.

6. CHAIR REMARKS

J. Hudson expressed his appreciation to H. Brenner and team on work done to meet the aging at home initiative.

7. CHIEF EXECUTIVE OFFICER'S REPORT

R. Biron reviewed the CEO report that was circulated to the Board.

- The VRE Outbreak at NHH was declared over on January 24th. Appreciation is extended to all staff and special thanks were given to the infection control and housekeeping teams for their hard work in containing the outbreak.
- Deb Matthews, Minister of Health and Long Term Care, announced that Ontario is launching an action plan to transform the health care system. The report titled Action Plan for Health Care in Ontario was distributed to the Board. Highlights of the plan include new measures to control childhood obesity, smoking cessation programs, introduction of patient-base payments, and accountability relationships between primary care physicians and the Local Health Integration Networks.

- Local leaders have been selected to form the CE LHIN Regional Specialized Geriatric Services (RSGS) governance authority, with Glenna Raymond, CEO of Ontario Shores, selected as the first Chair. Appreciation was extended to J. Hudson and H. Brenner for their participation on the RSGS selection committee.
- A reminder for members of the Board to complete the Board Retreat evaluation survey previously distributed.

8. CHIEF OF STAFF'S REPORT

No report.

9. REPORTS FROM COMMITTEES

9.1 QUALITY AND SAFETY COMMITTEE

K. Jackson provided the report of the Quality and Safety Committee.

The Committee reviewed the results of their self-assessment survey.

A tour and presentation of the NHH laboratory services was provided to the Committee. The presentation included an overview of quality initiatives and standards.

An update on ALC patients and results for the past year was provided by H. Brenner which outlined the significant improvements achieved in reducing ALC rates. The Committee commended H. Brenner and the NHH team for the outstanding results.

9.2 FINANCE AND AUDIT COMMITTEE

B. Gerber provided the report of the Finance and Audit Committee.

KPMG representative attended the meeting to present the highlights of the Audit Planning Report for the year ending March 31, 2012. There are no significant changes from last year.

Some pay for performance funding for the Emergency Department may be at risk due to challenges in meeting performance targets. However, as NHH is a top performer within the CE LHIN, these factors may be considered by the MOHLTC or CE LHIN when any potential funding recovery is determined.

The Committee reviewed the Q3 interim financial statements. The current operating surplus of \$401,787 is a result of additional funding and revenue, timing of expenditures and supply chain improvements. The Committee has recommended that a call on cash for capital expenditures be presented to the Foundation in late March to reduce the draw on the operating line of credit.

No further details are known on the 2012/13 Hospital Service Accountability Agreement. Hospitals are anticipating a less than 1% increase in funding; NHH's 2012/13 operating plan includes a revenue assumption of 1% increase in base funding.

9.3 FACILITIES AND CAMPUS DEVELOPMENT COMMITTEE

J. Russell provided the report of the Facilities and Campus Development Committee.

The Committee received a presentation on the feasibility of a Life Lease Development in the Community from Zock and Associates. The report recommends a fixed value model based on the demographics of the area. The Committee will be holding a focus group with local real estate agents and community members for further input on the viability of the Life Lease proposal.

A draft commercial lease has been presented to the Family Health Team. A meeting will be held to address any concerns and questions.

The Easement Agreement with Smart Centres has been finalized. Appreciation extended to D. Mann for all his work in bringing conclusion to the process.

10. FOUNDATION REPORT

No report.

11. AUXILIARY REPORT

No report.

**It was Moved by C. Stewart and Seconded by B. Brook that all reports be received.
Carried**

12. OTHER BUSINESS

13. FOR INFORMATION/CORRESPONDENCE

None.

14. QUESTIONS AND COMMENTS

None

15. IN CAMERA

The meeting moved to in-camera at 6:15 pm on a motion by D. Mann and seconded by D. Pepper.

The in-camera meeting addressed matters relating to personnel issues.

16. NEXT MEETING

March 8, 2012

17. TERMINATION OF MEETING

The meeting terminated at 7:10pm on a motion from D. Pepper.