

NORTHUMBERLAND HILLS HOSPITAL

BOARD OF DIRECTORS

October 6, 2011

5:00 pm - Boardroom

MINUTES

Present: J. Hudson, Chair; R. Carman, J. Farrell, D. Pepper, H. Pankratz, G. Metson, H. Sculthorpe, B. Gerber, D. Mann, K. Jackson, J. Russell, C. Stewart, B. Brook, D. Broderick, J. Parravano, R. Biron, H. Brenner

Regrets: N. O'Nians, A. Stratford, A. Logan

Staff: J. Gillard, C. Turk, E. Vosburgh

1. CALL TO ORDER

J. Hudson called the meeting to order at 5:00 pm.

2. EDUCATIONAL PRESENTATION

Elizabeth Vosburgh provided presentation on the NHH Risk Management program.

3. CONFLICT OF INTEREST

None

4. APPROVAL OF AGENDA

It was Moved by K. Jackson and Seconded by D. Mann that the agenda be approved as circulated. Carried

5. APPROVAL OF PREVIOUS MINUTES

It was Moved by J. Farrell and Seconded by C. Stewart that the minutes of September 8, 2011 be approved as circulated. Carried.

6. CHAIR REMARKS

J. Hudson noted that the grand opening of the Queen's School of Medicine had been held last week. J. Hudson has requested a meeting with the Dean of Medicine to explore possible opportunities at NHH.

7. CHIEF EXECUTIVE OFFICER'S REPORT

R. Biron reviewed the CEO report that was pre-circulated to the Board.

- The CE CCAC has released their annual report which highlights their efforts to sustain partnerships and includes a special section on client experiences with Home First.
- The OHA has released the Suicide Risk Assessment resource guide in partnership with the Canadian Patient Safety Institute.
- The Canadian Diabetes has launched new searchable clinical practice guidelines for the prevention and management of diabetes in Canada.

R. Biron noted that new Board Orientation have been developed and distributed for all Board Directors. The Board Retreat will be held in January 2012 and a confirmed date

will be sent in the next few weeks; Directors were asked to tentatively hold Thursday, January 12th evening, Friday January 13th and Saturday January 14th.

8. CHIEF OF STAFF'S REPORT

D. Broderick reviewed the minutes of the Medical Advisory Committee meeting that was held on September 27, 2011. He noted that the orphan patient issue is currently stable with town call physicians and that Internal Medicine physician shortage is being addressed.

9. REPORTS FROM COMMITTEES

9.1 QUALITY AND SAFETY COMMITTEE

K. Jackson provided overview of minutes from the Quality and Safety Committee. The Committee participated in an educational tour of the Restorative Care department.

The Quality Indicator report was reviewed to determine appropriate indicators and targets for the current year.

A new initiative from Ontario Shore is to improve access for inpatient mental health services in the CE LHIN with NHH as one of the five pilot sites.

The Ontario Telemedicine Network has announced a new nursing initiative to support expanded clinical telemedicine events, NHH has been identified to receive funding for this initiative.

H. Sculthorpe has been selected as Vice Chair of the Quality and Safety Committee.

9.2 GOVERNANCE COMMITTEE

D. Mann provided overview of minutes from the Governance Committee. An educational presentation on FIPPA was presented to the committee and an invitation to the entire Board has been extended for an educational session on October 17, 2011.

Board policy II-005 Release of NHH Information was reviewed by the Committee. The policy is recommended for deletion as clear legislation is in place that provides direction on all processes and obligations for the organization regarding release of information.

It was moved D. Mann and Seconded by R. Carman that the Board approve deletion of Board Policy II-005 Release of NHH Information. Carried
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9.3 FINANCE AND AUDIT COMMITTEE

B. Gerber provided overview of minutes from the Finance and Audit Committee. The Committee reviewed a summary of funding announcements regarding base and one-time wait time funding.

Pay for results funding for NHH for 2011/2012 was reviewed. The components of the funding will be reconciled at year end based on achieving performance targets.

NHH has received one-time funding for 2011/2012 to support the Late Career Nurse initiative. This funding is designed to encourage retention of late career nurses by providing alternate, less physically demanding nursing roles for up to 20% of their work time. NHH has received funding for 5 RNs and 1 RPN under this initiative.

9.4 FACILITIES AND CAMPUS DEVELOPMENT COMMITTEE

J. Russell provided the report of the Facilities and Campus Development Committee. The Life Lease market study is expected to commence in the near future. Meetings continue with Smart Centres development regarding the easement agreement.

Agviro Inc. attended the Committee meeting and presented on the findings of the NHH Waste Audit. The hospital "Green Committee" will be establishing an action plan based on the findings from the audit.

Revised Board policy III-010 Use and Disposition of Real Property was reviewed by the Committee with minor changes being made.

It was moved J. Russell and Seconded by C. Stewart that the Board approve Board Policy III-010 Use and Disposition of Real Property. Carried

10. FOUNDATION REPORT

No Report.

11. AUXILIARY REPORT

G. Metson reported on the activities of the hospital Auxiliary. The poinsettia tea will be held on November 27, 2011. Entertainment will be provided by the Shout Sisters and tickets will be sold exclusively at the Best Western.

The Auxiliary Polar Dip event has been scheduled for February 18, 2012.

It was Moved by H. Sculthorpe and Seconded by J. Russell that all reports be received. Carried

12. OTHER BUSINESS

None.

13. FOR INFORMATION/CORRESPONDENCE

R. Biron made note of the Board Education Schedule that was included with the meeting package.

14. QUESTIONS AND COMMENTS

None

15. IN CAMERA

The meeting moved to in-camera at 6:21 pm on a motion by J. Russell and seconded by C. Stewart.

The in-camera meeting addressed matters relating to personnel matters and the Nominating Committee.

16. NEXT MEETING
November 3, 2011

17. TERMINATION OF MEETING

The meeting terminated at 7:16 pm on a motion by R. Carman.